

**University of Wisconsin – Superior**  
**Graduate Council Meeting Minutes, September 20, 2011**

**Present:** Clark (Chair), Cross (Secretary), Griffith, Paul, Banks, Berry, Douglas, Kropid, Kronzer, Robinson, Loonsk

**Guest:** Provost Hensrud, Dr. Deborah Harrison (WLLC)

**Call To Order:** Clark called the meeting to order at 11:32 PM

1. **Approval of minutes of September 6, 2011.** Griffith moved, Berry second to approve minutes of September 6, 2011. Unanimous approval.
2. **Associate Dean Announcements:** Kronzer spoke to two issues dealing with the new criteria coming from HLC. Question was put forward to Provost on what impact it may have on graduate programs in terms of slash courses and approval of limited graduate faculty. Kronzer noted that the Graduate Program does have the requisite process in place for approval of limited graduate faculty. The Council is presently working on definition of 'equivalent' in terms of degree and experience.
3. **Petitions Committee Volunteers/ or Appointments:** Loonsk, Berry and Paul agreed to appointment on the Petitions Committee for the 2011/2012 academic year. Douglas asked that the Petitions Committee keep a log of petitions received and acted upon. Kronzer said that she would keep the log in her office and forward it on the Registrar.
4. **Provost visit:** Hensrud was invited to speak to the Graduate Council. She discussed several issues of concern to graduate programs including the enrollment concerns on the campus and system wide, work being done concerning an enrollment management plan and restructuring of the open position. The campus will be looking to fill three positions at the administrative level: Provost, Dean of Faculties and Enrollment Management. Discussion ensued concerning the Dean of Faculties' responsibility for Graduate Programs versus having a separate graduate dean position. Council members were encouraged to email any concerns about the Dean position to the Provost. Hensrud also noted that the Higher Learning Commission (HLC) review does indeed review graduate programs and graduate programs need to be involved in the self-study process.
5. **Marketing Plan Development:** Clark will invite Lynn Williams to our next meeting to help us as we continue to work on our marketing plan.
6. **WLLC New Courses & Old Course Number & Title change:** Kropid and Harrison spoke to the new course proposals and course changes.
  - 1) ENGED 530: Advanced Study of Children's Literature in the Classroom, in lieu of READ 606. After discussion, Griffith moved and Kropid second to table approval of this course at this time. The item will be back on the agenda for the next meeting. Kronzer will research the use of the 500 level course number and effect on licensure. Unanimous approval.
  - 2) ENGED 628: Middle Level Literature in the Classroom. Kropid moved and Berry second approval of ENGED 628 as a new course in the WLLC department. Discussion followed. 3 yeah, 1 nay, 3 abstention. Motion carried.

- 3) Three courses were brought forward as receiving new numbers and titles. Motion by Kropid and second by Griffith to:
- a) Deactivate ENGED 663: Developing Literacy K-3 and create ENGED 673: Early Literacy
  - b) Deactivate ENGED 664: Developing Literacy 4-12<sup>th</sup> Grade and create ENGED 674: Adolescent Literacy
  - c) Deactivate ENGED 665: Using Literacy Processes in the Content Areas and create ENGED 675: Supporting Content Area Literacy

Point of information: Douglas asked if courses would be placed in same term rotation as those being deactivated. Answer in affirmative.

Unanimous approval.

**Agenda items 7 - 12.** Due to lateness of the hour, Clark indicated that the remaining agenda items would be addressed at the next meeting.

**Meeting Adjourned** at 12:35 PM.

Respectfully submitted,  
Ella Cross, Secretary