

**University of Wisconsin – Superior  
Graduate Council Meeting Minutes**

**September 18, 2012**

**Present:** Clark (Chair), Paul (Secretary), Kronzer, Blue, Douglas, Loonsk, Robinson, Cross, Banks, Harrison, Kachgal, Masterson **Staff:** Rady

**Call to Order:** Clark called the meeting to order at 11:30 AM

- 1. Welcome New Graduate Council Representatives:**
  - a. Debbie Harrison, WLLC
  - b. Tara Kachgal, Com Arts
  - c. Susan Masterson, MSE
- 2. Election of Graduate Council Chair:** Loonsk nominated Dr Orvin Clark, second by Masterson to serve a 2 year term as Grad Council Chair. Clark accepts nomination. Motion carried.
- 3. Approval of Minutes of April 17 and May 1, 2012:** Motion by Robinson, second by Paul to approve April 17, 2012 minutes. Abstain: Kachgal. Motion carried. Discussion was held on the May 1, 2012 to amend the Sustainable Management from program to proposal. Motion by Kachgal, second by Paul to approve the amended minutes. Motion carried.
- 4. Appointment of Petitions Committee:**
  - a. Susan Loonsk
  - b. John Paul
  - c. Ella Cross
- 5. Associate Dean Announcements:** Kronzer mentioned Financial Aid denying certification students financial aid. She will calling around to other campuses to see how they are handling this situation. Kronzer would like to see a project, when the strategic plan is updated, to look at the undergraduate policies to see if they pertain to the graduate students.
- 6. Graduate Council Executive Committee Policy-Summer:** Motion by Robinson, second by Masterson to approve the Graduate Council Executive Committee shall consist of the Associate Dean, Chair and Secretary. The Executive Committee shall act on behalf of the Graduate Council during the summer months (June, July and August). Motion carried.
- 7. Limited Graduate Faculty:** Becky Arden, WLLC and Susan Stanich, Com Arts. Motion by Robinson, second by Cross to be approved limited status for full academic year 2012-2013. Motion carried.
- 8. SPED 775 & 776 Course Descriptions and Inactivate Comm Art Classes:** Motion by Robinson, second by Paul to approve SPED 775 & 776 to be 1-4 credits. Motion carried. Motion by Loonsk, second by Robinson to inactivate Comm 541, 625, 685, & 699. Motion carried.
- 9. New Course Proposal Form:** Discussion was held on the New Course Proposal Form. Motion by Robinson, second by Masterson to approve the amended New Course Proposal Form. Motion carried.
- 10. Graduation Application Dates:** Fall 2012, Spring 2013 and Summer 2013 have to apply for graduation by Oct 1, 2012.

11. **Graduate Council Charter Incorporated into Faculty Senate By-Laws:** Officially the Graduate Council Charter will be incorporated in Faculty Senate By-Laws.
12. **Graduate Council meeting Dates:** Sept 18, Oct 2 & 16, Nov 6 & 20, Dec 4 & 18 for the fall semester. Feb 5 & 19, Mar 5, Apr 2 & 16 for the spring semester. Time is 11:30 – 12:30 in Room 1007. May 7 will be the All Faculty Graduate Meeting-Room to be announced.
13. **Good of the Order (Informational Items):** Clark wants members to review the strategic plan in their respective departments. The strategic plan will be on the Oct 2 meeting agenda.
  
14. **Next GC Meeting:** Oct 2, 2012

Meeting adjourned at 12:23 PM.

Respectfully submitted, Tammy Rady