

**University of Wisconsin – Superior
Graduate Council Meeting Minutes**

April 15, 2014

Present: Clark (Chair), Paul (Secretary), Masterson, Notton, Blue, Cross, Kline, Hembd **Staff:** Blair **Absent:** Loonsk, Mueller, Burdge, Banks, Harrison, Finckler

Call to Order: Clark called the meeting to order at 11:40 AM

1. **Approval of Minutes of April 1, 2014:** Motion by Paul, second by Hembd. Motion carried.
2. **Interim Dean Report:** Blue provided Handout: Numbers of majors in graduate programs 2003-2012. Numbers emphasize need to improve recruitment and retention.
3. **Approve Limited Graduate Faculty Status: Rebecca Collins:** Rebecca Collins meets all requirements for limited status in SPED. She is also qualified to teach assessment for counseling. Motion by Paul, second by Hembd, to approve limited graduate faculty status for the 2014-15 year for Rebecca Collins. Carried
4. **MOU DBE: UW-S & UC-Davis:** This is not an articulation agreement. The Department of Business and Economics has approved the MOU with UC-Davis. Motion by Masterson, second by Paul, to approve the MOU between the two institutions. Carried
5. **Beecroft Travel Grant for Kristi Heintz, DBE:** Kristi Heintz, Sustainable Management student, applied for the \$1,000 Beecroft Travel Grant. Motion by Paul, second by Masterson. Motion carried.
6. **Graduate program(s) recruiting efforts update:** Suggest postponing discussion until more people involved in recruitment can attend meeting and be involved in discussion. Clark will send an email to those people requesting a brief written report to be submitted before the May 6th meeting. The reports can be discussed at that meeting. That is the same date as the All-Faculty meeting. Grad Council will also hold a regular meeting that day. Request that meeting notices be sent out early.
7. **Commencement-Graduate Oversight:** Grad Fair did not go well: no tickets available for grad students; no gowns, hoods, and caps for pictures. Graduate students should receive an apology. Faculty must be reminded that attending commencement is a contractual obligation. They must request permission to miss the ceremony. Faculty who will not be there should get applications to be away in as soon as possible, so numbers of open seats can be figured. Many questions about overflow seating, where to pick up extra tickets. Motion by Paul, second by Hembd, requesting that an official apology be extended to graduate students from chancellor, provost, and/or dean. Motion carried. Suggestion that a representative from Grad Council sit on commencement committee.
8. **“The Superior Plan”: SPSC feedback session, April 9th.** Responses to Draft 2 of the strategic plan are due by April 21. Feedback is encouraged and welcomed. Council is encouraged to examine the plan to identify areas where grad programs are not represented.
9. **Good of the Order:** Clark to write request for written reports on recruitment activity to be submitted to council for review before May 6 meeting; reports will be discussed at that meeting.
10. **Next GC Meeting: May 6, 2014**
Petition from Gerald Sordelet approved.

Meeting adjourned at 12:21 PM.

Respectfully submitted, Janet Blair