

**University of Wisconsin – Superior
Graduate Council Meeting Minutes**

February 18, 2014

Present: Clark (Chair), Paul (Secretary), Harrison, Cross, Banks, Burdge, Masterson, Notton, Mueller **Staff:** Finckler
Guests: Kronzer, MacLean **Absent:** Blue, Kline, Hembd

Call to Order: Clark called the meeting to order at 11:34 AM

1. **Approval of Minutes of February 4, 2014:** Motion by Paul, second by Burdge. Motion carried.
2. **International Conditional Admission Policy:** Motion by Burdge, second by Loonsk. Motion carried. Clark said this policy will now be forwarded to Faculty Senate.
3. **Graduate Studies Core Catalog Changes:** Motion by Loonsk, second by Burdge. Motion carried. Clark reminded the Council of the March 4th deadline.
4. **Graduate Curriculum Approval Chart:** Motion by Burdge, second by Masterson. Motion carried with discussed changes.
5. **Beecroft Graduate Student Travel Grant:** Jennifer Rennquist, Counseling Student, applied for the \$1,000 Beecroft Travel Grant. Motion by Cross, second by Paul. Motion carried.
6. **Graduate Programs Catalog Copy due March 4th:** Clark said to forward all changes to Graduate Studies Office.
7. **“The Superior Plan”:** Clark pleased to see graduate school mentioned in the first and second initiatives. He requested Graduate programs to review the “The Superior Plan” for implementation strategies which will be discussed at the next Graduate Council Meeting March 4, 2014.
8. **Good of the Order:** Dr. Paul said Guidance and Counseling Program faculty, Dr. Terry McGlasson, was interviewed for “You Can Play”. Dr. Joel Sipress, Social Inquiry Department Chair, recently appointed to Duluth City Council.
9. **Next GC Meeting: March 4, 2014**

Petition acted on since last Grad Council meeting: Brad Dryer - approved

Meeting adjourned at 12:10 PM.

Respectfully submitted, Suzie Finckler

UNIVERSITY OF WISCONSIN – SUPERIOR

Policy Subject: Approval of Undergraduate Graduate Academic Matters (Graduate Curriculum Approval Chart) (number AP- - - -)
Cabinet Division: Registrar's Office (Enrollment Management)
Created: 1/21/14
Approved by Graduate Council - - - - -
Approved by Faculty Senate- - - - -

I. Background and Purpose

1.1 There is a prior undergraduate academic approval policy (AP1117), but none for the graduate level. This policy is modeled after that one.

II. Constraints

2.1 There are no constraints

III. Definitions

3.1 None

IV. Policy Statements

4.1 All undergraduate academic curriculum and policy matters MUST pass through a review and approval process which starts with a department, committee, or the Undergraduate Academic Affairs Council (UAAC) Graduate Council (GC) of the Faculty Senate in the faculty governance approval process.

The term academic department shall be interpreted as meaning a unit of the academic portion of the University which has assigned prefixes for courses, and which is responsible for the academic matters, policy, and grading of those courses. Continuing Education and the Distance Learning Center specifically are not considered "academic departments" in this policy.

Strikethrough under
Most undergraduate curriculum items originating from an academic department must have the approval of UAAC GC as a minimum; however, some items initiated by academic departments require only the Registrar's or the academic department's approval, as indicated in the subsequent table.

~~For this policy, the course prefix IDS is reserved to UAAC as the "department" for course approvals.~~

Unstrikethrough UAAC GC
~~UNDERGRADUATE ACADEMIC AFFAIRS COUNCIL (UAAC GC)~~

All items are submitted electronically to UAAC GC.

~~GENERAL EDUCATION COURSE APPROVALS~~

~~Currently approved or new courses to be included as satisfying any General Education requirement are referred to the General Education Committee (GEC) for consideration. New courses may be approved prior to a General Education category approval or subject to General Education category approval.~~

~~COURSE APPROVALS INVOLVING CERTIFICATION~~

~~The Teacher Education Advisory Committee (TEAC) reviews any action affecting Elementary Education or Secondary Education major/minor requirements that affect DPI Certification prior to consideration by UAAC GC. Include TEAC approval with submitted proposal.~~

~~DISCRETIONARY REVIEW~~

~~Any "higher step" in the administrative/faculty governance approval process may insist upon the right of final approval on any item within a reasonable time period.~~

See the complete chart of actions and requirements below.

