

**University of Wisconsin – Superior  
Graduate Council Meeting Minutes**

**March 4, 2014**

**Present:** Clark (Chair), Paul (Secretary), Banks, Blue, Burdge, Cross, Harrison, Hembd, Kline, Loonsk, Masterson, Mueller **Staff:** Finckler **Guest:** Kohlts **Absent:** Notton

**Call to Order:** Clark called the meeting to order at 11:31 AM

1. **Approval of Minutes of February 18, 2014:** Motion by Masterson, second by Hembd. Motion carried.
2. **Interim Dean Report:** None
3. **Graduate Web page redesign:** Leah Kohlts said a list of all the pages that exist has been made, which is 20,000. The final deadline for applications should be listed as two weeks before term begins. Motion by Hembd, second by Harrison. Motion carried to have google campaign run during June, July, and August.
4. **Graduate Programs Catalog Copy - Departments:**
  - a. **EDAD:** Clark said changes to EdAd were essentially cosmetic and have been submitted.
  - b. **Special Education: Burge talked of adding new course SPED 769 Collaboration and Transition: From School to Community.** Motion by Loonsk, second by Masterson. Motion carried to create this course.
  - c. **Counseling:** Paul talked of changing course title in family track to 'Family Crisis Intervention'. Bringing back Human Relations track.
  - d. **Library:** Cross talked of updating links and adding 'Instructional' to the title of Library Media Specialist Licensure Program. Need to write course description for LIBS 640.
  - e. **Sustainable Management:** Hembd talked of adding two additional courses. SMGT 795 Special Topics and SMGT 799 Study Abroad. Motion by Masterson, second by Burge. Motion carried to create these courses.
5. **"The Superior Plan":** Clark talked of alumni as recruiters for graduate programs. Suggested a committee of advisors as it relates to graduate programs. Will keep on agenda.
6. **Good of the Order:** Mueller requested to be a part of discussions for the Superior Plan and for marketing for graduate programs.
7. **Next GC Meeting: March 25, 2014**

Meeting adjourned at 12:32 PM.

Respectfully submitted, Suzie Finckler

**NEW COURSE PROPOSAL FORM  
GRADUATE STUDIES**

Full Title of Course Special Topics in Sustainable Management

2. Short Title of Course (30 spaces allowed)  
S p e c i a l T o p i c s i n S u s t M g m t
3. Department offering course: Business and Economics
4. Subject (prefix) SMGT 5. Number (must be approved by Registrar) 795
6. Number of credits (if variable, list the range, e.g. 1-3) 3 7. Variable Credit?  Yes  No
8. Number of time can repeat the course for credit? 2 9. Total credits that can be earned for this course? 6
10. Class Component (choose from lecture, laboratory, discussion, field studies, independent study, practicum, seminar, thesis, research) seminar (and TBD)
11. Type of course:  face-to-face  hybrid  on-line  off campus (list where) \_\_\_\_\_
12. Term this course is to begin: Summer 2014
13. Terms course typically offered (check one):  Fall & Spring  Fall every other year  Spring every other year  
 Summer  Spring  Fall  Occasionally by demand
14. Course requires instructor consent?  Yes  No 15. Graded:  Letter Graded (A-F)  Pass/Fail (P/F)
16. Pre-requisites:  Yes (if yes, list course subject & number or other)  No Admission to M.S. in SMGT program.
17. Library or other physical resources to support the course: N/A
18. List any additional resources needed: N/A
19. Catalog description: Various specialized areas of sustainable management will be examined.
- This course may be repeated for credit with a different topic.

**RATIONALE FOR PROPOSED NEW GRADUATE COURSE**

20. Scholarly Inquiry (list what the student will be able to demonstrate upon completion of this course). \_\_\_\_\_  
Student will demonstrate an in-depth understanding of the elective area of sustainability study.
21. Application (list what student could contribute as a result of this course—teach a class, submit a scholarly journal article, pursue a professional exhibition of work).  
Specific sustainability-related applications will be dependent upon content of course in question.
22. Professional Development (a student could contribute by—professional conference, network with other professionals). \_\_\_\_\_  
Specific professional development contributions will be dependent upon content and aims of course in question.

**INFORMATION REQUIRED FOR NEW GRADUATE COURSE**

23. Attach a syllabus that includes: Graduate faculty name, textbook requirements, course objectives, assignments/requirements, evaluation procedures, detailed course outline and course bibliography (with complete citations).
24. Impact Upon Graduate Studies: (existing grad programs, professional licensure, accreditation/program approval) \_\_\_\_\_  
Course is part of the online M.S. in Sustainable Management program collaboratively developed and offered by UW-Green Bay, UW-Oshkosh, UW-Parkside, UW-Stout, UW-Superior, and UW-Extension.
25. Additional Relevant Information or Rationale for Making Revision(s): \_\_\_\_\_  
Course is to facilitate the transfer of elective courses through collaborative relationships with other institutions.

**APPROVAL SEQUENCE OF PROPOSAL**

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|---|-------|-------|
| 1. _____<br>Graduate Faculty Member/Instructor Printed Name | _____ | _____ |
| Department Chair or Program Director Printed Name           | _____ | _____ |
| 3. _____<br>Graduate Council Secretary Printed Name         | _____ | _____ |

