

**University of Wisconsin – Superior
Graduate Council Meeting Minutes**

November 17, 2015

Present: Paul (Chair), Kronzer, Blue, Burdge (Secretary), Kirschling, Cross, Griffith, Biros, Mattsson **Staff:** Finckler **Absent:** Christensen, Kropid, Eslinger, Hembd

Call to Order: Paul called the meeting to order at 11:32 AM

1. **Approval of the Minutes of November 3, 2015:** Motion by Burdge, second by Griffith. Motion carried.
2. **Interim Dean Announcements:** Provost agrees seg fee issue needs to change and will by next semester. Capstone information possibly included in future catalog. Graduate students notified via email of commencement tickets.
3. **Catalog Review:** Paul and Kirschling volunteered to review catalog with Blue. Timeline due dates announced. Kronzer indicated the elimination of the 9 credit transfer policy for certification students. Have new conditional admit language included in new catalog.
4. **Discussion-coordination difficulty with graduation, financial aid, admissions:** Paul inviting Admissions and Financial Aid to future GC meeting for discussion.
5. **Informational Items:**
 - A. **Dean of Faculties and Graduate search:** Meeting coming up to review applications in early December.
 - B. **Admissions Open House-Tuesday, November 17, 5:30-7 PM (YU 2nd Floor) set up 5:15:** Griffith will attend first half. Next event in June.
6. **Good of the Order:** No discussion.
7. **Next GC meeting:** December 1, 2015

Meeting adjourned at 12:11 PM.

Respectfully submitted, Suzie Finckler

Finckler, Suzanne E

From: Kirschling, Jeff W
Sent: Friday, November 13, 2015 1:49 PM
To: Blue, Elizabeth T; Finckler, Suzanne E
Subject: 2016-18 Graduate Catalog Revisions
Attachments: Graduate Studies.docx

Attached are the 2014-16 Graduate Catalog copies of [the Graduate Studies section](#). Please review your departmental information/programs and provide your revisions for the 2016-18 Catalog according to the timelines below. Please note that April 5 would be the last meeting date for Graduate Council to consider your revisions. After revisions have passed through Graduate Council (and Senate if necessary) our office will ensure those changes are applied to the new catalog.

Thanks and don't hesitate to let me know if you have any questions.

2016-18 Catalog Timeline

December 18, 2015	First Round Changes Due from Departments
January 19, 2016	Registrar's Office Distributes Changes to Department for Review or New Updates – Second Round
March 4	Fall 2016 Class Schedule goes Live (Note all new courses or course revisions need to be approved before this date if scheduled for Fall 2016)
April 4	Registration for Fall 2016 Begins
April 5	Last Graduate Council Meeting before Catalog Deadline
April 19	Last Faculty Senate Meeting before Catalog Deadline
April 22	Second Round Catalog Changes Due from Departments
May 20	Registrar's Office Distributes Catalog Revisions to Departments for Final Review
June 1	2016-18 Catalog and New Degree Reports goes Live

Jeff

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