Labor (WSEU) Management Meeting Minutes
RSC 111
Wednesday, January 21, 2009

Present: Peggy Fecker (HR Director), Kathy Krause (HR Manager), Suzie Bednar-Munsell (WSEU Local Vice President), Mike Wallin (Campus Safety Director), Terry Wasti (Buildings & Grounds Supervisor), Frank Andrews (Custodial Services Supervisor), Tom Fennessey (Physical Plant Director)

Absent: Ryan Kreuser (Residence Life Manager)

Unable to Attend: Patty Olbert (WSEU Local Secretary), Steve Kirk (Wessman Arena Manager)

Guests: Tony Orman (LSALMA President)

When the Mission Statement and By-Laws are complete, Joel Peterson and/or Krisi Patterson will be invited to sit in on these meetings as Jeff Dupont’s replacement until the Campus Recreation Director vacancy is filled.

Meeting called to order at 10:10 AM by P Fecker, Director of Human Resources.

1. Approval of Minutes. Minutes of the December 17, 2008 meeting approved.

2. Personnel Update

POSITION SEARCHES COMPLETED:

Inventory Control Coordinator (100%), (replacing Wendy Little). Scott Abrahamson filled this position through permissive transfer effective 1/18/09.

Student Status Examiner Dev (100%), Graduate Studies (replacing Evelyn Hagfeldt). Sandra Wallgren was selected to fill this position through permissive transfer effective 2/1/09.

POSITION SEARCHES IN PROCESS:

IS Systems Development Services Prof (Programmer/Analyst) (100%), Technology Services (replacing Irina Bezroukova). Interviews completed, reference checks pending.

IS Technical Services Professional (2 positions, each 100%), Technology Services (replacing Nancy Nash and John Ludwig). Interviews completed, offers of employment pending.

Automotive Equipment/Technician-Developmental (100%), Facilities Management (replacing Raymond Chaffey). Interviews are scheduled the week of January 20.

IS Supervisor 2 (Technology Support Services) (100%), Technology Services (replacing Peter Nordgren). An exam has been developed with a deadline of January 30.

Grounds Crew Lead (100%), Facilities Management (replacing Scott Abrahamson). The deadline to transfer has passed. This will go to open recruitment and an exam is being developed.

LTE Hires

Julie Conley – 12/22/08 – Admissions
3. Committee Effectiveness Training. Tony Orman led the group through the Committee Effectiveness Training exercise.

4. Mission Statement. Discussion ensued regarding the Mission Statement. The draft that was developed at the last meeting is as follows:

   The mission of the Labor Management Committee is to communicate issues of concern between the union and management to improve the campus environment for staff and students to accomplish the university's objective of education by resolving issues through open and honest discussion.

Wasti would like clarification of the term "issues" in the first line and "campus environment" in the second line. Wiberg would like the phrase "for staff and students to accomplish the university's objective of education" removed. In the second line, Wiberg would like to use the word "workplace" rather than "campus" environment. This discussion tabled until the next meeting.

5. By-Laws. Orman advised that By-Laws need to contain more than WSEU contract language. Refer to the campus mission statement as the By-Laws are developed. These will be the committee's norms of behavior or ground rules. Things to be included in ground rules include, but are not limited to:

   Meeting times, place, length
   Membership (how many, appointed by)
   Meeting facilitator
   Committee leadership
   Minute taker
   Who approves minutes and when are they posted
   How agenda is made
   Evaluation of committee
   Agreement (date and signatures at end of document – shows validity)

Next meeting will be Wednesday, February 11, 2008, 9:00 AM – 11:00 AM, in RSC 111. At that meeting we will finalize the Mission Statement and By-Laws. Wiberg will bring new language from the blue contract regarding Labor Management meetings. Fecker will bring copies of the campus mission statement.

Meeting adjourned at 3:00 PM.