

**University of Wisconsin - Superior**  
**Position Description**  
**Groundskeeper**

**Position summary:** This position will perform a variety of grounds maintenance functions such as mowing, aerating, and fertilizing campus grounds. It will also perform duties in snow and ice removal from walkways and parking lots on the campus. This position will perform a variety of tasks in the movement of equipment, recyclables, and furniture, and in other various labor intensive assignments. This position receives its work instruction from the Grounds Crew Chief, and is supervised by the Buildings and Grounds Superintendent.

**35%****A. Perform a variety of grounds keeping duties.**

- 1 Mow, trim, rake, edge, aerate and water grass.
- 2 Pick up and dispose of litter and other debris from campus
- 3 Top dress, seed and sod lawns.
- 4 Weed, till and mulch
- 5 Layout and stripe athletic and soccer fields.
- 6 Apply fertilizers to university grounds
- 7 Plant trees and shrubs.
- 8 Plant annuals and perennials
- 9 Prune trees and maintain landscape beds

**30%****B. Perform a variety of winter snow and ice removal functions**

1. Operate power equipment including end loaders, pickup trucks, power brooms, snow blowers, etc., in plowing, brushing, and shoveling snow from roads, walks and parking lots.
2. Operate power equipment and light vehicles in spreading sand and salt on sidewalks and parking lots
3. Operate loaders and/or dump trucks in removal of snow to off site locations.
4. Hand shovel snow where necessary, clean and de-ice curb cuts as directed

**25%****C. Perform a variety of manual duties in the movement of furniture, equipment and recyclables.**

1. Move tables, staging and chairs, etc., and other requested items in support of campus events
2. Move office furniture
3. Pick up surplus items from campus departments
4. Pick up of recycling on campus, including confidential material to be shredded, and dispose of properly
5. Support Facilities Management shops in the movement of their supplies and equipment as needed
6. Erect portable bleachers
7. Haul debris and trash to landfills or to salvage yards as needed

**10%**

**D. Perform other duties related or similar to the types described above as assigned.**

1. Perform maintenance functions for scheduled games and events
2. Installation of traffic and information signage on campus
3. Installation of fencing, bike racks, picnic tables, etc.
4. Lay blacktop and concrete as required
5. Construct forms and rough finish rough finish poured concrete.
6. Perform daily operator preventative maintenance and inspections on assigned equipment
7. Perform clean up duties such as sweeping broken glass and other debris such as paper, bottles, boxes, etc., from parking lots and other areas of the campus.

### **KNOWLEDGES/SKILLS**

Ability to be certified for herbicide application

Basic knowledge for fertilizer application

Basic understanding of horticulture

Ability to read and comprehend written and spoken English

Use and operation a variety of equipment, i.e.: riding and push mowers, edging tools, power saws, snow blowers, front-end loaders, chain saws, snow plows, fork-lift, tractors, dump/pickup trucks, hydraulic bucket lifts, aerator, trimmers, seeders.

Knowledgeable of Job Safety and Occupational Hazards

Maintains a positive work atmosphere by behaving and communicating in a cooperative manner with customers, students, co-workers and supervisors.

Possession of a valid driver's license and the capability to operate state owned vehicles.

### **Physical Requirements:**

Physical ability to perform manual labor, with possible heavy lifting of 35 to 50 pounds, and at times above the shoulders.

Ability to pass a Pre-Employment Job Function Assessment and Criminal Background Check.

This position requires working outdoors, with exposure to all types of weather conditions, i.e., extreme cold during the winter, and heat during the summer.

This position may expose worker to sounds and noise that are distracting and uncomfortable.

This position will wear special work clothing and common protective safety attire or equipment as directed by its supervisor.