UW-Superior
Position Description
Associate Student Services Coordinator (Health Educator)
Student Health & Counseling Services

Working Title: Health Educator
Hayes-Hill Title: Associate Student Services Coordinator
Division: Campus Life
Office: Student Health and Counseling
Reports to: Coordinator of Student Health and Counseling

Appointment: Academic Staff, 9 month 20 hours/week position

Position Summary: Perform the duties of a Health Educator related to direct and indirect health education of UW-Superior students according to the mission of Student Health and Counseling Services. Consultation services to faculty and staff, and outreach activities for students performed by the Health Educator are designed to enhance the personal, social, educational and vocational development and adjustment of students and other members of the campus community.

Duties and Responsibilities:
- Provide health outreach to general campus at large to inform students about personal health development and health concerns.
- Provide workshops and presentations to classes and residence halls on a variety of wellness related topics.
- Engage in professional development activities, such as membership in professional organizations, making presentations at conferences, and participate in joint and individual department staff meetings and staff development functions.
- Maintain confidentiality of client information in accordance with professional standards, HIPAA (Health Information Portability and Accountability Act), FERPA (Family Education Rights and Privacy Act) and Wisconsin Law.
- Coordinates health education outreach activities.
- Works collaboratively with others on campus and in the community on campus-wide health programming and health education and promotion events.
- Organize and lead, or serve on, campus and community task forces, coalitions, committees, and consortiums.
- Manages various health related assessments, including administration, review of data, and dissemination of results to campus and community, use of data for programming and policy development, etc.
- Participate in crisis intervention, assessment, referral for students.
- Assume other duties as requested by supervisor, as appropriate.

Knowledge/Skills and Abilities:
- Knowledge of health and wellness concepts, principles and practices;
- Experience in assessment;
- Ability to establish and maintain effective working relationships with students, faculty, and staff.
- Ability to work with sensitive and confidential information and records.
- Experience in working with health and wellness issues related to: alcohol and drug abuse, sexual assault, relationship violence, suicide prevention, GLBTQ, multicultural counseling, academic success and personal development.

Qualifications:
Masters Degree in public health, counseling, social work or a related field; Specific professional experience in higher education

Desirable Qualifications: Certification Health Education or current Wisconsin License (or license eligible) in Professional Counseling (Licensed Professional Counselor, Licensed Clinical Social Worker, or Licensed Marriage and Family Therapist, Licensed Psychologist) or Public Health is desired.