VACANCY ANNOUNCEMENT
Outreach Specialist, Rhinelander Area
Distance Learning Center

POSITION: Outreach Specialist, Distance Learning Center

DUTIES: Provide professional support to outreach programs. Meet with and advise Distance Learning students. Serve as liaison in the development of programs, and provide program support. Demonstrate professional growth. The position will be based in the Rhinelander, Wisconsin, area and require regular travel throughout northern and eastern Wisconsin.

REQUIRED QUALIFICATIONS:

- Bachelor’s degree
- A minimum of one year of part-time experience (50% or greater) providing academic advising to students
- Valid driver’s license

The successful candidate will be dynamic, energetic, creative, and engaging. The successful candidate will demonstrate a commitment to the public liberal arts mission and must be committed to the highest ethical standards and must demonstrate effective leadership and teamwork skills. Candidates that incorporate issues of inclusive excellence and diversity within their curriculum are especially encouraged to apply.

SALARY: UW-Superior offers a competitive salary and benefits package, including health insurance coverage for domestic partners and their eligible dependents.

STARTING DATE: January 17th, 2012

HOW TO APPLY: Submit an application packet by mail or email. This packet must include 1) a letter of application, 2) a resume, 3) unofficial college transcripts, 4) contact information for three professional references, 5) A one-page statement describing experience advising students and other applicable experience in the field of education.

Send to:
Denise Denu
Outreach Specialist Search Committee
Center for Continuing Education/Extension
University of Wisconsin-Superior
PO Box 2000
Superior, WI 54880

Or submit electronically to ddenu@uwsuper.edu

FOR ADDITIONAL INFORMATION contact Peter Nordgren, Associate Dean for Distance Learning and Continuing Education & Chair, Search and Screen Committee, 715-394-8475, pnordgre@uwsuper.edu

Applications received by November 28th, 2011 will receive full consideration. The position is open until filled.

UW-SUPERIOR, A SPECIAL PLACE:

The University of Wisconsin-Superior is Wisconsin’s leading public liberal arts college. Established in
1893 with a mission to train teachers, it later became a part of the University of Wisconsin-System, and in 1998 was designated as Wisconsin's Leading Public Liberal Arts College by the University of Wisconsin System Board of regents. The University serves 2,900 traditional and non-traditional students and is dedicated to the integration of liberal and professional studies and serving a diverse student population. UW-Superior maintains the values of its founding as a teacher education college through emphasis on excellence in teaching as well as service to the community and region. The core mission is student-centered and values oriented, as the institution fosters intellectual growth and career preparation within a liberal arts tradition that emphasizes individual attention and embodies respect for diverse cultures and multiple voices. The richness of programs lend to a very personalized educational environment that integrates theory and practice, liberal and professional education, teaching, scholarship, and creativity. UW-Superior offers day, evening, weekend, and distance learning classes. The University has launched a significant campus-wide Liberal Arts Initiative that includes a First Year Experience, Academic Service Learning, Global Awareness, Writing Across the Curriculum, and a Senior Year Experience. At UW-Superior, we promote the values of academic excellence, integrity, and community within a collegial environment. At the core of our values is the appreciation for, and examination of diversity, inclusivity and equity.

The names of nominees and applicants who have not requested in writing that their identities be kept confidential, and of all finalists, will be released upon request.

The University reserves the right to check additional references with notice given to the candidates at the appropriate time in the process.

Employment will require a criminal background check. A pending criminal charge or conviction will not necessarily disqualify an applicant. In compliance with the Wisconsin Fair Employment Act, the University does not discriminate on the basis of arrest or conviction record.

Employment is subject to federal laws that require verification of identity and legal right to work in the United States as required by the Immigration Reform and Control Act.

For UW-Superior campus safety information and crime statistics/Annual Security Report, see www.uwsuper.edu/wb/safety/report or contact the Office of Campus Safety at (715) 394-8114 for a printed copy.

UW-Superior is an Affirmative Action/Equal Opportunity Employer and Educator