UNIVERSITY OF WISCONSIN-SUPERIOR
Position Description
Facility Repair Worker

Working Title: FRW – Facility Repair Worker
Title/Classification/FTE: Facility Repair Worker, University Staff, 100% FTE
1 Year Project Appointment

Position Reports To: Arena Manager

Position Summary:
This position performs a variety of building maintenance and custodial duties for Wessman Arena. Primary duties include the installation, maintenance and removal of the ice sheet, setup and take down of equipment for arena events, and general cleaning and building maintenance.

Duties and Responsibilities:

Ice Maintenance
• Drive ice resurfacer, run ice edger, maintain/install boards and glass, perform daily ice measurements, maintain maintenance logs
• Installation, maintenance and removal of the ice sheet

General Building Maintenance & Security
• Perform minor building and equipment repairs
• Initiate clear and timely requests for repairs requiring additional resources
• Ensure adherence to arena and rink safety rules and regulations
• Understand and follow security and emergency procedures including opening/closing the facility

Event, Custodial & Miscellaneous Detail
• Perform routine cleaning and housekeeping duties such as sweeping, mopping, vacuuming, floors, washing windows, replacing light bulbs, emptying trash, dusting furniture, cleaning/sanitizing bathrooms and locker rooms
• Ice and snow removal
• Event preparation and tear down
• Set up room and dry floor arrangements
• Complete required trainings and professional development as assigned
• Other duties as assigned

Knowledge, Skills, and Abilities:
• Knowledge and ability to operate/utilize facilities related motor vehicles and equipment effectively and safely
• Knowledge and ability to operate/utilize facilities related materials, hand and power tools effectively and safely
• Ability to communicate respectfully and effectively
• Ability to work independently as well as collaboratively in a team atmosphere
• Ability to follow oral and written instructions
• Ability to obtain CPR and Basic First Aid certification within 6 months of hire
• Ability to obtain Forklift and Lift training/certification within 6 months of hire

Nov 2019
**Required Qualifications:**

- Must be at least 18 years of age
- Valid Driver’s License
- High School Diploma or equivalent
- Physical strength and ability sufficient to:
  - Frequently reach with hands and arms, stand, walk, climb, balance, and remain on feet for extended periods of time
  - Lift and/or move up to 75 pounds
  - Work in cold, wet, and/or slippery conditions

**Desirable Qualifications:**

- Experience working in the ice arena industry
- Experience driving a Zamboni and/or Olympia Ice Resurfacer
- Certifications through U.S. Ice Rinks in either Basic Refrigeration, Ice Maintenance and Equipment Operation, and/or Ice Making and Painting Technologies