Position Description
Senior Lecturer of English
Writing and Library Science Department

POSITION: Senior Lecturer of English
Department of Writing and Library Science.
Renewable contract with annual review.

DUTIES:
1. Teaching 12 credits in first-year College Writing courses, and/or business & professional writing and/or developmental writing and/or related courses per semester or equivalent; in accordance with the teaching schedule prepared by the Writing Coordinator.
2. Maintaining regular and consistent office hours;
3. Successfully completing advising orientation;
4. Participation in appropriate departmental and program meetings;
5. Undertaking a program of advising and university service;
6. Other related duties as assigned by the Chair.

REQUIRED QUALIFICATIONS INCLUDE:
- MA or MFA in English or Creative Writing required.
- Experience in and commitment to teaching composition and first-year students required.
- Experience in and demonstrated commitment to quality teaching of writing required.

PREFERRED QUALIFICATIONS INCLUDE:
- Experience in teaching business & professional writing or developmental writing
- Experience in online teaching
- Experience with academic service learning
- Willingness and interest in using technology in the classroom strongly preferred.

The successful candidate will be dynamic, energetic, creative, and engaging. In addition, the candidate must be committed to the highest ethical standards and demonstrate effective leadership and teamwork skills. Candidates that incorporate issues of inclusive excellence and diversity within their curriculum are especially encouraged to apply.