POSITION DESCRIPTION
Instructional Program Manager/Assistant Professor of Library Science

POSITION: Instructional Program Manager, Distance Learning Center/Tenure track Assistant Professor of Library Science, Department of Writing and Library Science

APPOINTMENT: Annual (12 month) appointment reporting to the Associate Dean for Distance Learning and Continuing Education, with faculty responsibilities in the Department of Writing and Library Science

DUTIES:

- Collaborative work with other faculty and teaching staff in the design and implementation of courses and programs for online, hybrid, ITV, or other forms of instruction integrating technology, for the academic programs offered through the Distance Learning Center and Center for Continuing Education/Extension, including those programs offered in partnership with UW-Extension’s Division of Continuing Education, Outreach, and E-Learning
- Teaching courses in educational technology, curricular leadership, and other content areas commensurate with the successful candidate’s academic preparation, online and in the classroom, in the Department of Writing and Library Science
- Service to the University, including departmental meetings and committee work
- Continued professional growth as evidenced by research, publication, involvement in professional associations and continuing education
- Other duties as assigned within the Distance Learning Center, Center for Continuing Education/Extension, or the Department of Writing and Library Science

REQUIRED QUALIFICATIONS:

- Master’s degree in Educational Technology, Library Science, Curriculum/Instruction, or related field
- Completion of an earned doctorate in Educational Technology, Curriculum/Instruction, or related field required by January 15, 2017 for reappointment to Fall Semester, 2017
- A minimum of three years of full-time experience designing online instruction in higher education

REQUIRED KNOWLEDGES AND SKILLS:

- Strong interpersonal skills in facilitating a collaborative working environment with faculty
- Demonstrated skills in carrying out the following instructional design duties:
  --Applying a model of instructional design derived from educational research to the creation of online instruction
  --Creating instructional units and elements, including content and assessment, within a learning management system
  --Use of multimedia creative tools in the design of instruction: Camtasia, Photoshop, and
POSITION DESCRIPTION
Instructional Program Manager/Assistant Professor of Library Science

iMovie, or equivalents

DESIRABLE QUALIFICATIONS:

- Teaching experience in a baccalaureate institution
- Experience teaching online in higher education to students at a distance
- Experience teaching in a secondary or elementary school
- Demonstrated commitment to the public liberal arts mission and to quality teaching and learning methods.
- Committed to the highest ethical standards and demonstrate effective leadership and teamwork skills.

The successful candidate will be dynamic, energetic, creative, and engaging. The successful candidate will demonstrate commitment to the public liberal arts mission and to quality teaching and learning methods. The successful candidate must be committed to the highest ethical standards and demonstrate effective leadership and teamwork skills. Candidates that incorporate issues of inclusive excellence and diversity within their curriculum are especially encouraged to apply.