



Reduced Course Load in Final Semester

To be used by international students enrolling in a less-than-full-time course load in the final semester of their degree program.

TO BE COMPLETED BY THE STUDENT

Instructions: Fill out the top half of this form as completely as possible, sign it, then submit it to your academic advisor for his/her signature. Bring the completed form to the OIP for approval. This form must be submitted before the end of the drop/add period of your final semester.

Name: _____

Student ID # _____

Major: _____

Final Semester (e.g., Fall 2009): _____ Total Number of Credits Enrolled: _____

Courses enrolled in final semester
(e.g., ECON 250):

--

Student Signature: _____

By signing above, I attest that the information provided by me is true to the best of my knowledge.

TO THE ADVISOR or DEPARTMENT CHAIR:

In order to help international students properly maintain their immigration status, the Office of International Programs asks that you sign below to certify that the student named on this form is expected to complete the requirements of his/her major, minor (if applicable), and degree in the term indicated with the less-than-full-time course load shown above. Thank you for your cooperation.

I have reviewed this student's degree audit, and he/she _____ is _____ is not expected to complete all requirements in the current semester with the courses listed above.

Advisor Signature: _____

Title/Department: _____

Date: _____

OIP use only Reduced Course Load in Final Semester Approved for term: _____

OIP Staff Initials: _____

Date: _____