

**FACULTY DEVELOPMENT PROPOSAL**  
For Projects between July 1, 2012 and June 25, 2013

Applicant: \_\_\_\_\_ Academic Department: \_\_\_\_\_  
Faculty Rank: \_\_\_\_\_ Faculty Status: Tenured Non-Tenured (circle one)  
Date of prior Faculty Development Grant most recently received: \_\_\_\_\_

**PROPOSED PROJECT**

Title: \_\_\_\_\_

Date(s): \_\_\_\_\_

Location: \_\_\_\_\_

Budget:

Budget Explanation:

Travel \_\_\_\_\_  
Lodging \_\_\_\_\_  
Food \_\_\_\_\_  
Registration \_\_\_\_\_  
Other \_\_\_\_\_

Other Sources of Funding for the Proposed Project:

Department \_\_\_\_\_  
Other (please describe) \_\_\_\_\_

**Total Faculty Development Grant Requested:** \_\_\_\_\_ (*maximum of \$1,000*)

**Attach** a 1 page Proposed Project Description including the following:

- Concise description of the purpose of the overall project
- Explanation of your professional contribution and/or goal with this project
- If you are submitting a paper for presentation, provide the dates of your submission and acceptance or anticipated notification of acceptance
- Your specific plans for sharing your project with faculty colleagues and/or students

**Attach** documentation of listed Budget costs (e.g. conference/meeting notices, lodging specifics, etc)

**Attach** documentation of acceptance of paper, leadership position, etc. if applicable/available

I agree to present my report on this project as

\_\_\_ a short (~10 min) talk at a Faculty Noon Seminar the semester following its completion  
\_\_\_ as described in my Proposed Project Description

**Signatures**

Applicant: \_\_\_\_\_ Department Chair: \_\_\_\_\_