

Name
Title, Department
Application for Sabbatical Leave, Term Year

I. Abstract of the Project

A brief paragraph abstract of the proposed sabbatical program; limited to 100 words

II. Description of the Project

A. Detailed Description of the Project

B. Goals and Activities that will be Accomplished

C. Time Frames and Leave Type

For example: semester I or II, year long

D. Impact and Contributions on the University, Department and Individual

a. How your Sabbatical meets the Board of Regents Guidelines

E. Compensation Arrangements and Related Conditions of the Sabbatical

a. Requested Compensation

Percentage of Total Salary

b. Awards or Additional Funding Amounts and Sources

c. Course Coverage

F. Eligibility Meeting the Application Requirements

G. Curriculum Vitae

A brief updated professional vitae

Submission to Include:

- Letter of Request
- Letter of Support from Department Chair
- Application
- Vitae
- [Sabbatical Agreement Form](#)
- *If you have had a sabbatical previously*, please submit a copy of your post-sabbatical report with a brief update on work and activities that have resulted from the opportunity provided by the sabbatical.