

## Sabbatical Proposal Evaluation Sheet (2020-2021)

*Reviewed by Personnel Council, Faculty Senate and Faculty Senate Executive per Faculty Senate motion 10/2019*

*Reviewed by Interim Provost and Vice Chancellor for Academic Affairs Maria Cuzzo 10/2019*

University of Wisconsin-Superior

### *Minimum Requirements*

Requirement	Yes	No
1. Six or more years of full-time instructional service or equivalent in UW System		
2. Six or more years since any previous sabbatical granted and taken		
3. No leave of absence taken within past 4 years (regardless of funding source) NOTE: According to System Legal, the leave of absence provision indicates that faculty who have taken a leave of absence during the previous four years are not preferred candidates for sabbatical. However, leaves that were related to personal or family medical issues, including maternity leaves, are not counted as leave taken. All other types of leaves of absence are counted. Leaves of absence are not to be counted in determining a faculty member's years of full-time service.		
4. Applicant commits to one year of service to institution for one full academic year after completion of sabbatical		
5. Applicant commits to submission of report on sabbatical activities within 3 months of returning to institution (per signed sabbatical agreement form)		
6. Department chair has signed the sabbatical application and provided a letter of support		
7. Applicant has included up-to-date CV		

### *Additional Criteria (to be rated using the supplied rubric)*

Criterion	Rating
1. Applicant has provided a clear, concise abstract summarizing activities and impact on teaching	
2. Project description and goals are clearly explained and address Board of Regents guidelines	
3. Project activities are clearly explained, including a timeline	
4. Measurable outcomes (deliverables) relate to the goals and are specific, measurable, achievable, relevant, and timebound	
5. Applicant has articulated how they make significant contributions to teaching	
6. Applicant has included a feasible plan for replacement, including class coverage	
7. Number of years since most recent eligibility for sabbatical, divided by ten	
<b>Total:</b>	