

Sabbatical Proposal Rubric for Rated Criteria (2020-2021)

Reviewed by Personnel Council, Faculty Senate and Faculty Senate Executive per Faculty Senate motion 10/2019

Reviewed by Interim Provost and Vice Chancellor for Academic Affairs Maria Cuzzo 10/2019

University of Wisconsin-Superior

Criterion	Exemplary (3)	Satisfactory (2)	Deficient (1)	Missing (0)
1. Applicant has provided a clear, concise abstract summarizing activities and impact on teaching	Concise, informative overview of project goal(s) and strong application to teaching, easily understandable outside of discipline	Concise, informative overview of project goal and application to teaching	Overview of project goal(s), missing connection to teaching and/or difficult to understand outside of discipline	Materials or content not included
2. Project description and goals are clearly explained and address Board of Regents guidelines	Detailed, coherent description of realistic, relevant project and goals; strong emphasis on and integration of two or more Board of Regents guidelines: supports the mission of the institution; inclusive excellence; SoTL; collaborative program activities; international education; application of technology to instruction and distance education; and/or teaching and learning related to the UW-System shared learning goals	Coherent description of realistic project and goals; emphasizes one or more of the guidelines articulated by the Board of Regents	Unclear or unfeasible project description and goals; connections are not clearly or thoroughly drawn between Board of Regents areas of emphasis and proposed sabbatical plan	Materials or content not included
3. Project activities are clearly explained, including a timeline	Timeline is clearly presented, shows all project-related activities, is reasonable and achievable, and matches the project description and goals	Timeline is clearly presented, shows most project-related activities, and is reasonable and achievable	Timeline is presented, but information on project activities is missing; it is unclear whether the timeline is achievable	Materials or content not included
4. Measurable outcomes (deliverables) relate to the goals and are specific, achievable, relevant, and timebound	Outcomes are clearly and separately enumerated, cross-indexed with goals, and associated with specific dates	Clear outcomes are contained in the proposal and associated with goals and dates, but are not distinctly enumerated or separated and require the reader's effort to piece together	Outcomes are present in the proposal, but some are vague, not clearly tied to goals, or not associated with specific due dates	Outcomes are not present in the proposal
5. Applicant has articulated how they make significant contributions to teaching	Articulation of effective teaching and learning, including teaching awards, significant SoTL work, and/or history of innovation and learning in classroom	Articulation of effective teaching and learning, but without meeting "Exemplary" standard	Cursory or less than compelling description of contributions to teaching	No articulation of teaching contributions
6. Applicant has included a feasible plan for replacement, including class coverage	Course-by-course description of replacement coverage and detailed budgetary analysis	Overall clear and feasible plan, but without details meeting "Exemplary" standard	Replacement coverage is tentative, lacking in detail, or unclear	No replacement plan supplied