

## ***Academic Chairs' Meeting***

March 23, 2009

HWC 2420, 3:00 p.m.

**Present:** Mary Balcer , Michael Ball, Liz Blue, Glenn Carlson, Orv Clark, Martha Einerson, Beth Gilbert, Suzanne Griffith, Deb Nordgren, Cecilia Schrenker, Chad Scott , Nick Sloboda, Gloria Toivola, Greg Trudeau, Chris Markwood, Faith Hensrud

**Absent:** Tim Cleary, James Lane

### **Summer College 2009-David Carroll**

- Summer College 2009 matrix distributed and discussed.
- Revenue Cost Ratio 2.5 to 1.
- Low Enrollment courses to Continuing Education/Distance Learning.
- Department revenue and costs associated w/classes will be summarized in the future.
- Summer School Task Force welcomes suggestions and comments.
- Summer College for 2010/11 projected to be completed next October.

### **Budget Update-Chris Markwood**

- Have received no additional specifics regarding reductions.
- Possible 5-5 ½% increase in tuition to off-set part of reduction.
- Provost will contact Monica regarding latest enrollment reports and forward to Chairs.

### **CIPT Update-Faith Hensrud** (see <http://www.uwsuper.edu/cipt>)

- Currently identifying top priorities that need resources.
- Ranked the top 10 using the strategic priorities document and the Higher Learning Focus study report.
- Reaching out to campus community by communication – please see website and share information with colleagues.
- Committee on schedule and finalizing information to be shared shortly for feedback.
- Pilot of strategic planning template currently with Facilities/Continuing Education and Library. Soon to be available for use.

### **Faculty Hiring Update-Chris Markwood**

- 4/4 out of 6 searches completed with letters of intent signed.
- Communicating Arts and Visual Arts yet to be completed.

### **Evaluation of Teaching Academic Staff-Suzanne Griffith**

- Academic Staff Senate reworking teaching academic staff vs. non-teaching academic staff.
- Staff evaluation per department process.
- Unclassified Handbook structure to be revised for policies.
- Urge suggestions to Provost.

### **Overload Discussion-Chris Markwood**

- Overload provided in cases of last minute retirements, unexpected leaves etc. – temporary use.
- Not be used by departments to build programming.
- Overload cannot exceed \$12,000-which includes Dist Learning/Continuing Education/Research but does not include Summer College.

### **Leadership & Planning Retreat-Chris Markwood**

- May 21 & 22<sup>nd</sup> – Memorial Day weekend.
- Consensus – All Day Thursday and half Day Friday.
- E-vite will be coming soon.

**Reorganization-Chris Markwood**

- First agenda item for next meeting
- Several departments will be affected including Chemistry, Ed Ad, Counseling, Library Science – and possibly more.
- Reorganization should be in place prior to Faculty Senate personnel rule revision.
- Provost has no grand plan and asks for ideas/suggestions.

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**1) Deadlines/Reminders**

- Next Department Chair Meeting – **Monday, April 13, in HWC 2420**
- All Campus Unit Head Meeting – Planning Retreat:  
Thursday All-Day May 21 and Half-Day Friday, May 22
- Summer Department Chair Meetings:  
Last week in June –  
Sometime in July or the first part of August –

**2) Campus Events:**

- Hive Nights – Meet in RSC concourse at 8:30 p.m.
  - Thursday, April 2
  - Tuesday, April 28
- Theatre Production:
  - April 23-25, May 1-2, 7:30 p.m., and May 3, 1:00 p.m., “Leading Ladies” by Ken Ludwig, Manion Theatre
- Music Department:
  - March 31, 7:30 p.m. – Joe Scaffidi - Senior Clarinet Recital, Webb Hall

**3) Future Discussions--**

- Reorganization