

Academic Chairs' Meeting

April 13, 2009

HWC 2420, 3:00 p.m.

Present: Mary Balcer Michael Ball, Liz Blue, Glenn Carlson, Orv Clark, Tim Cleary, Martha Einerson, Beth Gilbert, Suzanne Griffith, James Lane, Deb Nordgren, Cecilia Schrenker, Chad Scott, Nick Sloboda, Gloria Toivola, Greg Trudeau, Chris Markwood, Faith Hensrud, Maria Cuzzo.

1) **CETL Update-** Maria Cuzzo

- A summary report of CETL background and past year's activities were distributed and discussed (attached).
- New Faculty Orientation - has received favorable responses. Members of the first two classes will become an advisory group for next fall's new faculty orientation. Chairs were asked to forward suggestions from their departments on ways to enhance the series.
- Next year's New Faculty Orientation will continue Thursdays from 8-9:45 a.m. Departments are asked to keep that time free for new faculty when scheduling classes.
- Other topics:
 - Nine people to attend OPID Spring Conference, April 17-18
 - Nine people to attend Appreciative Inquiry five sessions over April-June
 - CETL newsletter coming out end of April/1st week in May
 - Educator End of the Year Celebration and Circle: May 7, 3-4:30, RSC Sky Lounge/Ballroom area
 - Five people to attend Faculty College, May 26-29, UW-Richland Center
 - Summer Conversations on Monday, June 15, 9-4, on topic of academic advising with Dr. Charlie Nutt; purpose is to bring together academic advisors to discuss academic advising vision based on recent work completed by UAAS
 - CETL Summer Teaching and Learning Intensive with Dr. Stewart Ross, August 17-19, 2009, stipends to be offered; topics include active learning skills and course redesign skills
 - Any concerns or suggestions about improvement for CETL? Martha Einerson suggested more collaboration with UMD and St. Scholastica.

2) **CIPT** – Academic Experience & Strategic Budget Planning-Martha Einerson

- Minutes from March 25 CIPT meeting (attached) were distributed and Chairs were brought up to date on discussions. CIPT continues to meet weekly. All minutes can be found at <http://www.uwsuper.edu/cipt/meetings.cfm>.
- Chairs discussed ways to make a student's first two years on campus more valuable to them (attached). Send additional suggestions to Martha.
- Planning and Budget Committee update—see March 30 notes (attached).

3) **Wisconsin Idea Forum** (brochure distributed), a biannual event sponsored by the UW System, will be held May 14 at UW-Eau Claire. The inaugural forum addresses the issue of alcohol abuse. UW-Superior, a satellite site, will provide the opportunity for participation through interactive video. Early Bird registration is May 1; there are opportunities for student scholarships. See <http://www.uwec.edu/ce/conferences/wiideaforum/> for additional information. Chairs are asked to disseminate the information to students, faculty and staff.

4) **Summer Session Schedule** - Faith Hensrud

Memo from Summer Session Task Force was distributed (attached) regarding scheduling options for future summer college sessions. Chairs to forward to Faith by April 24 one response per department based on the preference of the majority of their faculty. Graduate courses may have different options than undergraduate courses.

- 5) **Budget Update** – Provost
- Budget cut for UW-Superior looks to be about 1.9 million dollars over the next two years.
 - Budget is due Wednesday, April 15; Jan Hanson will present a balanced budget to System.
 - CIPT has been going through the budget process based on positions.
 - Tuition increase is expected and will be based on the budget cut. A 1% increase in tuition will generate about \$84,000 in revenue.
 - Faculty/Academic Staff Position Updates:
 - An offer is out to a candidate for the 5th search (Communicating Arts); four new faculty have accepted positions; Visual Arts search is continuing.
 - There are two known retirements for this year at this time.
 - Many one-year positions have been secured for this campus. We had allocated 15 one-year positions for this year; some departments opted to use several ad hocs.
- 6) **Academic Reorganization** – the Provost will begin talks with various groups and departments this week on academic reorganization. Suggestions will be forwarded to Faculty Senate; campus-wide information will be sent out as soon as final decisions have been made.
- 7) **Travel Request Forms** - all are being reviewed. Forms must be filled out legibly, preferably typed, with specific and detailed information on conferences (no acronyms).
- 8) **Deadlines/Reminders**
- Next Department Chair Meeting – Monday, April 27, HWC 2420
Future agenda items:
 - 1) Remediation
 - 2) Students with mental health issues (refer students to Health and Counseling Services, Dr. Dawn Schulze, Coordinator, 216 Hawkes, Ext. 8394 or Ms. Vicki Hajewski).
 - Fall and Summer classes are to be monitored closely—early cancellations when necessary. Enrollments are looking good.
 - All Campus Unit Head Meeting – Planning Retreat:
Thursday Afternoon, May 21 and Friday, May 22
Spring Semester grades due – May 22 by noon
 - Summer Department Chair Meetings:
 - Thursday, June 25, 12-4 p.m.
 - Wednesday, July 15, 12-4 p.m.
 - Wednesday, August 26, 1-3 p.m.
- 9) **Campus Events:**
- Hive Nights – Meet in RSC concourse at 8:30 p.m.
 - Tuesday, April 28
 - Superior Achievements and Honors Students Program and Reception
 - Monday, May 4, 3:30 p.m., RSC Ballroom
 - Theatre Production:
 - April 23-25, May 1-2, 7:30 p.m., and May 3, 1:00 p.m., “Leading Ladies” by Ken Ludwig, Manion Theatre
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