

***UW – Superior
Campus Recreation***



***Little Yellowjackets
Summer Camps***

Parent's Guide – Summer 2017



UW – Superior

Little Yellowjackets Summer Camps

Program Staff

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Campus Recreation Mission Statement

Through our programs and facilities, we provide an array of recreation and wellness opportunities that foster active and healthy lifestyles.

Through involvement with Campus Recreation, participants will:

- Articulate the importance of physical activity for personal and professional balance growth.
- Communicate effectively and work towards a shared goal.
- Apply necessary skills and abilities and be empowered to develop and mature.

Summer Camp Overview

UW – Superior Campus Recreation Department is offering educational and recreational camps for the youth of the Twin Ports community. The Little Yellowjackets Summer Camps program is a safe, educational, and fun adventure for children in grades K-6 (relating to the 2016-17 School Year). Camp sessions are 3 or 5 days in length and structured like a normal day of school with campers moving through our facilities, campus, and the community participating in different programs throughout each day. Each camp will have a Thursday field trip located in the Twin Ports area. Camp will emphasize core values of our department: teamwork, communication, sportsmanship, and FUN! All activities have a noncompetitive nature and camp staff will work with campers to improve basic skills. All activities are geared towards beginner and intermediate skill levels.



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Little Yellowjackets Summer Camps

Camp Sessions

Children will be in one group. There will be a maximum of 14 campers per session.

Registration Information

Open Registration: open registration will begin on **Wednesday, March 1st at 8:00am** in the Marcovich Wellness Center (MWC) Room 1440. All forms must be submitted at the time of registration. You can mail, drop-off, email, or fax your registration

Cost

Payments must be paid in full when turning in your registration. Cash, check, and debit/credit card payments will be accepted at the MWC Room 1440.

5-Day Session Fee	\$150/camp
3-Day Session Fee	\$75/camp
Early Drop-Off/Session (8-8:30am)	\$10
Late Pickup/Session (4:30-5pm)	\$10
Little Yellowjackets Night (Duluth Huskies game: Wednesday, August 2 nd)	\$14/person (includes game ticket, 2 pieces of pizza, soda)
Late Pick-Up Every 15 minutes a child is not picked up	\$10/15 minutes

Full reimbursement will be granted ten (10 business day prior to the session start date. Inside of 10 business days, a partial reimbursement (up to ½ of current amount paid) will be granted. No refunds given after the start of camp. For more detailed reimbursement information or to request a reimbursement, please contact Jarod Meyer, 715-395-4651 or jmeyer49@uwsuper.edu.

Discounts

Register and pay full amount by Friday, May 19th, 2017 for three (3) or more 5-day camps and receive \$10 off per camp.

- If you register for one or two sessions, you will not receive a discount for either.
- If you register and pay for two or fewer sessions, after payment has been made, no refunds will be given for adding additional sessions.
- NOTE: this discount does not apply to the 3-day camps

Session Information

June 13 - 15: Kick Off to Summer (Field Trip: Humane Society)

June 19 - 23: Outdoor Discovery (Field Trip: Pattison State Park)

June 26 – 30: Out of this World with Craziiness (Field Trip: Adventure Zone)

July 10 – 14: Wet N’ Wild Water Fun (Field Trip: Edgewater Waterpark)

July 17 - 21: Destination Science (Field Trip: UMD Planetarium/Duluth Children’s Museum)

July 25 – 27: Nothin’ But Fun (Field Trip: Village Lanes Bowling)

July 31 – August 4: Welcome to Paradise (Field Trip: Adventure Zone)

August 7 – 11: Explore the Outdoors through Adventure (Field Trip: Great Lakes Aquarium)

Little Yellowjackets Night

All campers and their families are invited to the Duluth Huskies game Wednesday, August 2nd. Cost is \$14/person which includes game ticket, 2 pieces of pizza, and soda. This is an additional cost and is not covered in registration fees. **Deadline to sign-up is Friday, July 28th.**

Session Times

5-day camps will be Monday - Friday and 3-day camps will be Tuesday - Thursday. Every morning parents may start dropping off their children between 8:30-9am at the MWC. (Early drop-off is available for a minimal cost and begins at 8am. Sessions will begin at 9am and will end at 4pm. Parents can pick up their children between 4-4:30pm from the MWC. (Late care is available for a minimal cost until 5pm).

Limited Enrollment

Enrollment space in all of our camps is limited. Group sizes range from a minimum of eight (8) to a maximum of fourteen (14). This allows for a low child-to-instructor/group leader ratio, typically 7 to 1. We will have two counselors with the group at all times.

T-Shirts

Each child will receive one Little Yellowjackets Summer Camps t-shirt per session of enrollment. The desired size can be requested on the registration form. If a child is registered in more than one session, no more than one t-shirt will be given to a single child for the entire summer.

Absences

Absences do not result in a refund. Refunds are not available for vacations, special events, short-term illnesses, or other personal commitments that prevent attendance.

Illnesses/Injuries

You should not bring your child if they are ill. **The Campus Recreation Department and Little Yellowjackets Summer Camps will not administer medication to the participants.** If a child becomes ill or injured during the day, the parent indicated on the registration form will be notified. If a parent can not be reached, the emergency contact person will be notified. The registration form releases the camp staff to call EMS if necessary. All camp staff and campus recreation employees are 1st Aid/CPR/AED certified.

If a child takes medication during the day, make arrangements for someone to come and administer them. You can indicate individuals who are allowed to come and administer medications on your registration form.

Extended Illnesses

Arrangements or changes can be made for serious issues that arise prior to camp (illness, injury, family emergency, etc). Please contact Jarod Meyer and changes can be made. Extended illnesses or injuries may result in a full or partial refund in excess of five consecutive program days. A doctor's note and written request must be sent to explain the situation. These notes must be received within ten (10) business from the first day of absence.

Refund Policy

For refunds, please refer back to the information under the Cost section in this guide.

For Parents and Kids

Important Daily Information

Wear tennis shoes and socks and dress for activity. SANDALS, FLIP FLOPS, AND CROCS ARE NOT ALLOWED.

Bring outdoor gear – water bottle, bug spray, sunscreen, and a hat. We will plan for warm mornings and hot afternoons.

Bring a bathing suit and towel. Our indoor pool is fully accessible. Campers do not have to swim if they do not wish to and alternative activities will be available inside or outside during that time.

Label all belongings with child's first and last name.

Lunches and snacks are not provided. Bring nutritious snacks, lunch, and drinks. If you child does not bring a lunch, a parent will be contacted to bring a lunch.

Water will be available at all times in all areas for campers. Snack will usually be around 9:45/10:15am. Campers who feel they would like a small snack in the afternoon may ask their camp counselors, but organized group snack will NOT take place in the afternoon. Our program staff will make every effort to mitigate risk for all participants. We want to foster a safe, educational, and fun environment. Inexcusable behaviors will not be tolerated and include, but are not limited to: swearing, physical aggression, derogatory comments, refusal to participate, and/or destruction of university or personal property. *There will be no refunds when this occurs.*

Drop-Off and Pick-Up Location and Times

We offer convenient, supervised drop-offs in the morning in the lobby and pick-ups in the afternoons in the fieldhouse of the MWC. The parking located on the south side of the MWC (Lot 13) off of Catlin Avenue will be the designated parking lot for the camp. You will not need a valid UWS parking pass between the hours of 8-9am and 4-5pm. All other times during the day this parking lot will be policed regularly. If ticketed, you must contact Parking Services to handle any issues. Please drive carefully when dropping off and picking up your child.

<i>Early Drop Off Times</i>	8-8:30am – early drop off for \$10/camp
<i>Normal Drop Off Times</i>	8:30-9am – we will have staff in the lobby to take your child
<i>Pick-Up Times</i>	4-4:30pm for all ages
<i>Late Pick-Up Times</i>	4:30-5pm – late drop off for \$10/camp
<i>Early Pick-Up</i>	By arrangements for all ages. We can accommodate early pick-up for any child with written notification from the parents or when they are dropped off.
<i>Late Pick-Up</i>	There is a late charge \$10 for every 15 minutes or portion thereof after 4:30pm. For example, a parent arriving at 4:35pm will be charged \$10 while a parent arriving at 5pm will be charged \$30. Parents arriving late for pick-up can go to the MWC lobby to pick up their child.
<i>Please Note</i>	Children arriving late must be escorted to the MWC front desk by the parent and a camp staff member will escort them to their appropriate location to meet their group.

What Happens When You Arrive?

Our drop-off location is the parking lot on the south side of the MWC (Lot 13) off of Catlin Avenue. We ask that parents accompany their children on their first day until check-in is complete. This will allow us to make sure that we have all needed paperwork for the child, the parent does not have any questions, and they know what is in store for their child!

After check-in, your child will move to a group location and receive their name badge. A staff member will direct the children to a classroom or fieldhouse where they will be able to drop off their belongings and begin on a short morning activity. These activities vary from arts and crafts, a short morning workout to get them awake and ready for the day, or some other fun and exciting event! At 9am activities begin for all groups.

Activity Offerings

The Little Yellowjacket Summer Camps will try to offer as many different activities as possible throughout each session. Possible offerings include:

- Swimming and Water Safety
- Nature Activities (hikes around campus, gardening, etc...)
- Arts and Crafts
- Climbing Wall
- Outdoor Games (non-traditional activities)
- Recreational Games (board games, scavenger hunts, trivia games, small group activities)
- Team Games (flag football, kickball, wiffleball, volleyball, wallyball, ultimate frisbee, etc...)
- Tennis
- Fit Kids – youth workout program (dance, aerobics, stretching, yoga)
- Basketball
- Soccer
- Floor Hockey
- Movie Time
- Reading
- Racquet Sports (badminton, table tennis)

What is a Typical Day for the Little Yellowjackets Summer Camps

This is an EDUCATION and RECREATION based camp. We are teaching the basics of recreational games and focusing on their participation; making sure every child is included and has a safe, educational, and fun experience.

Here is an example of a typical day for a group.

- 8-8:30am Early drop off available
- 8:30-9am Drop off and morning activity
- 9-9:10am Morning announcements and group instructions
- 9:10-10am Activity 1
- 10-10:20am Snack
- 10:20-11:10am Activity 2
- 11:10-12pm Activity 3
- 12-1:30pm Lunch and Movie
- 1:30-2:15pm Activity 4
- 2:15-3pm Activity 5
- 3-3:45pm Activity 6
- 3:45-4pm Collect belongings, cheer, transition to fieldhouse for pick-up
- 4-4:30pm Pick-up
- 4:30-5pm Late care available

Free Swim Time

Campers will be scheduled for free swim time in the indoor pool. Campers have the option of not participating in free swim and instead participate in an alternative activity during free swim time (outdoor activity in the open space). ***We will be conducting a swim test on all campers. The swim test will be performed by certified lifeguards. Please refer to Appendix A of this packet for more detailed information.*** Children will be able to use Campus Recreation lifejackets, toys, and other equipment during swim time.

Picking Up Your Child (Releasing your Child)

Pick-up will occur in the fieldhouse of the MWC. You can park in the parking lot on the south side of the MWC (Lot 13) during the hours of 4-5pm.

1. Your child will be released to anyone listed on the registration form; this includes emergency contacts.
2. Anyone picking up your child from Campus Recreation must sign your child out with a Camp Counselor. ***All adults picking up a child must show a photo ID when arriving to pick up your child.***
3. Your child will not be released to persons listed as not having permission to pick your child up.
4. Anyone attempting to pick up your child must provide proper personal identification.

DO NOT TAKE YOUR CHILD WITHOUT CHECKING THEM OUT! If your child has not been checked out at the end of the day, the UWS police may be contacted.

Camper Behavior Policy

The Campus Recreation Discipline Management Policy is designed to assist the Campus Recreation staff in creating an atmosphere that is safe and fun for all participants. Occasional misbehavior by the children enrolled is expected. These situations will be handled in accordance with the Campus Recreation Discipline Management Policy as stated in the Campus Recreation Camp Staff Handbook. A Campus Recreation Incident/Discipline Report will be filed when needed for disciplinary issues. A copy of the incident report will be made available to parents when issues arise. However, misbehavior may result in one or all of the following consequences:

- Counselor/Camper discussion
- Camper Time Out
- Campus Recreation Pro Staff discussion
- Loss of privileges (ex. Participation in favorite activity)
- Parent conference with Intramural & Competitive Sports Specialist
- Suspension from Little Yellowjacket Summer Camps
- Dismissal from Little Yellowjacket Summer Camps

TIME OUT: sitting in a determined length of time (not to exceed 10 minutes) in an area that is out of mainstream of the other children's play and activities. During a time out, your child will be asked to consider alternative actions that would be appropriate for solving his/her problem. A time out may also be used to give your child time to "cool off" if he/she had been physically or verbally abusive.

NOTE: The above list of disciplinary meeting will not always apply to all situations. More severe issues will be dealt with accordingly.

Cell Phones and Other Handheld Electronic Devices

These devices are not permitted during camp time. If you must send a cell phone or other handheld electronic device (i.e. iPod, PSP, iPad, etc), it must remain in the camper's bag for the duration of the camp. If the camper is caught with it out, it will be taken up and given back at the end of the day. Camp Administration is responsible for any emergency communication with parents; if the camper needs to get into contact with their parents, they should ask for the Camp Administration to call their parents.

Camper Dismissal

On occasions, dismissal may be necessary for disciplinary reasons. A camper can be dismissed due to issues that preclude the child from participating safely or effectively in a group. Dismissal will take effect only after consultation among parents, camper, and camp director. If a camper is dismissed for disciplinary reasons, there will be NO refund for unused days.

Appendix A

Dear Little Yellowjackets Summer Camps Parent and/or Guardian:

Thank you for enrolling your child in our camp. We are very excited for you to be a part of this experience and look forward to your child having a safe, educational, and fun experience! One of the activities your child has the opportunity to participate in is swimming in our indoor pool. In order to provide the best care for your child's safety, we will be asking each child to participate in a swim test.

The swim test requires the child to swim one length of the pool in the lap lanes, which is approximately 25 yards. They also need to tread water for 30 seconds.

Questions and Answers:

Q: Where will the swim test be conducted?

A: We will conduct the swim test in the lap lanes. Each participant will enter the water from the side of the lap lanes, one at a time, and will swim the length of the pool (25 yards).

Q: Who will be conducting the swim test:

A: A certified lifeguard will conduct the swim test.

Q: Why is a swim test necessary?

A: Having a swim test allows us to better serve the safety needs of your child. Aquatics believes in using preventative actions to ensure that your child has an excellent experience in the water. If your child does not pass the test it does not necessarily mean they cannot be in the pool. We will require them to wear a lifejacket at all times.

Q: Does my child have to participate in the swim test?

A: No. However, if your child chooses not to participate, we will have to assume that he/she cannot swim, and they will need to wear a lifejacket at all times.

If you have questions regarding the swimming pool, policies, or the swim test, please feel free to contact me.

Thank you for choosing Campus Recreation!

Krisi Patterson

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