

WAIVER OF EXCESS CREDIT TUITION PETITION (165 credit rule)

(Petition submitted for students exceeding 165 credits in initial bachelor's degree.)

Name _____ Term: _____ Year: _____
 Address _____ SID: _____
 City _____ State _____ Zip Code _____ Major: _____
 Cell Phone No. _____ Home Phone No. _____ Minor: _____

1. Number of additional credits needed for graduation: _____

2. List remaining courses needed for graduation. This will become your plan of completion if approved. If additional space is needed to answer any of these questions, write on the back of this form.

	Subject	No.	Title of Course	Credits	Semester Planning to Enroll
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

3. What extenuating circumstances prevented you from earning your degree with less than 165 credits (or 30 credits beyond your required program)?

I agree to abide by the conditions stipulated by the Committee.

_____ Student's Signature _____ Date

Approved Denied Comments: _____

Deadline for completion _____ Signature of Excess Credit Committee Chair _____ Date _____

cc: Student
 Cashier's Office

EXCESS CREDIT POLICY

All students accumulating more than 165 credits (or 30 more than required by their degree program, whichever is greater) toward their first undergraduate degree will pay the full cost of instruction. This covers all resident undergraduate students including students pursuing a double degree or double major. Exceptions include undergraduate special students, students pursuing post baccalaureate certification of licensure, and Minnesota reciprocity students (until such time that Minnesota adopts a similar surcharge).

The policy applies to all UW System earned credits and WTCS transfer credits accepted toward a degree. Credits transferred from other institutions, as well as other types of credit or coursework for which credit may be awarded (such as advanced placement, sequential credits, credits by examination, remedial credits, etc.) are not included in the credit limit.

The policy is effective fall term 2004. Surcharges will be applied to students in the semester following the one in which they reached the earned credit limit. (Students enrolled fall 2004 who had reached the credit limit in a previous semester, will be assessed the surcharge in fall 2004). The Registrar's Office will notify students who are in close to the credit limit.

Appeals for exceptions because of extenuating circumstances may be made to the Excess Credit Appeals Committee, which is comprised of the Registrar, the Bursar, and the Financial Aid Director.