



Continuing Education/Extension
Old Main, Room 102
P.O. Box 2000
Superior, WI 54880-4500
(715) 394-8469 (Office)
(715) 394-8381 (Fax)
800-370-9882 (Toll Free)

conted@uwsuper.edu

REQUEST FOR EXCEPTION TO SUMMER COLLEGE REGULAR SCHEDULE

Nature of Request:

- Deviation from Summer College Schedule. (Cannot fit within sessions as structured)
Late Submission. (Add a course after the Summer College deadline)

Department:

Instructor:

Course Prefix:

Course Name:

Section Code: Credits: Enrollment Cap:

Session in which class is to be held (Circle one):

Table with 4 columns: Session 1 (Full 11 weeks), Session 2 (3 weeks), Session 3 (4 weeks), Session 4 (4 weeks). Includes dates for each session.

Weekly Schedule (Circle one): TTh MWF MTWTh MTWThF Other:

Description of Requested Schedule Deviation (If applicable):

Three horizontal lines for describing the deviation.

Justification for Exception:

Three horizontal lines for justification.

Please return approved form to The Center for Continuing Education/Extension, Old Main 102

Department Chair signature and date line.

Dean of Faculties signature and date line.

After signature, copies to: Director of Summer College, Department Chair, Bursar (For late submissions)

Course Schedules Based on Time requirements per Credit and 10:75 Break Minutes to Classroom Minutes Ratio

Compensation for Memorial Day and July 4th						
Session 1 Full Session: 5/27-8/8 Grades due 8/22		TTh	MWF	MTWTh	MTWThF	
Moring	1 Credit					
	2 Credits	8am-9:20am	8am-9am			
	3 Credits	8am-10am	8am-9:25am	8am-9:05am		
	4 Credits	8am-10:40am	8am-9:55am	8am-9:25am	8am-9:10am	10am-11:10am
	5 Credits	8am-11:15am	8am-10:20am	8am-9:45am	8am-9:25am	10am-11:25am
	6 Credits	8am-11:55am	8am-10:50am	8am-10am	8am-9:40am	10am-11:40am
Afternoon	1 Credit					
	2 Credits	1pm-2:20pm	1pm-2pm			
	3 Credits	1pm-3pm	1pm-2:25pm	1pm-2:05pm		
	4 Credits	1pm-3:40pm	1pm-2:55pm	1pm-2:25pm	1pm-2:10pm	3pm-4:10pm
	5 Credits	1pm-4:15pm	1pm-3:20pm	1pm-2:45pm	1pm-2:25pm	3pm-4:25pm
	6 Credits	1pm-4:55pm	1pm-3:50pm	1pm-3pm	1pm-2:40pm	3pm-4:40pm
Evening	1 Credit					
	2 Credits	6pm-7:20pm	6pm-7pm			
	3 Credits	6pm-8pm	6pm-7:25pm	6pm-7:05pm		
	4 Credits	6pm-8:40pm	6pm-7:55pm	6pm-7:25pm	6pm-7:10pm	
	5 Credits	6pm-9:15pm	6pm-8:20pm	6pm-7:45pm	6pm-7:25pm	
	6 Credits		6pm-8:50pm	6pm-8pm	6pm-7:40pm	

Compensation for Memorial Day						
Session 2 3 Week Session: 5/27-6/13 Grades due 6/27		TTh	MWF	MTWTh	MTWThF	
Moring	1 Credit	8am-10:25am	8am-9:50am	8am-9:20am	8am-9:05am	10am-11:05am
	2 Credits	8am-12:45am	8am-11:35am	8am-10:40am	8am-10:05am	10am-12:05pm
	3 Credits			8am-11:55am	8am-11:05am	
	4 Credits				8am-12:05pm	
	5 Credits					
	6 Credits					
Afternoon	1 Credit	1pm-3:25pm	1pm-2:50pm	1pm-2:20pm	1pm-2:05pm	3pm-4:05pm
	2 Credits	1pm-5:45pm	1pm-4:35pm	1pm-3:40pm	1pm-3:05pm	3pm-5:05pm
	3 Credits			1pm-4:55pm	1pm-4:05pm	
	4 Credits				1pm-5:05pm	
	5 Credits					
	6 Credits					
Evening	1 Credit	6pm-8:25pm	6pm-7:50pm	6pm-7:20pm	6pm-7:05pm	
	2 Credits		6pm-9:35pm	6pm-8:40pm	6pm-8:05pm	
	3 Credits			6pm-9:55pm	6pm-9:05pm	
	4 Credits					
	5 Credits					
	6 Credits					

Compensation for July 4th						
Session 3 4 Week Session: 6/16-7/11 Grades due 7/25		TTh	MWF	MTWTh	MTWThF	
Moring	1 Credit	8am-9:50am	8am-9:20am			
	2 Credits	8am-11:35am	8am-10:40am	8am-9:50am	8am-9:30am	10am-11:30am
	3 Credits		8am-11:55am	8am-10:45am	8am-10:15am	10am-12:15pm
	4 Credits			8am-11:35am	8am-11am	
	5 Credits			8am-12:30pm	8am-11:45am	
	6 Credits				8am-12:30pm	
Afternoon	1 Credit	1pm-2:50pm	1pm-2:20pm			
	2 Credits	1pm-4:35pm	1pm-3:40pm	1pm-2:50pm	1pm-2:30pm	3pm-4:30pm
	3 Credits		1pm-4:55pm	1pm-3:45pm	1pm-3:15pm	3pm-5:15pm
	4 Credits			1pm-4:35pm	1pm-4pm	
	5 Credits			1pm-5:30pm	1pm-4:45pm	
	6 Credits				1pm-5:30pm	
Evening	1 Credit	6pm-7:50pm	6pm-7:20pm			
	2 Credits	6pm-9:35pm	6pm-8:40pm	6pm-7:50pm	6pm-7:30pm	
	3 Credits		6pm-9:55pm	6pm-8:45pm	6pm-8:15pm	
	4 Credits			6pm-9:35pm	6pm-9pm	
	5 Credits				6pm-9:45pm	
	6 Credits					

No Holidays						
Session 4 4 Week Session: 7/14-8/8 Grades due 8/22		TTh	MWF	MTWTh	MTWThF	
Moring	1 Credit	8am-9:50am	8am-9:15am			
	2 Credits	8am-11:35am	10:25am	8am-9:50am	8am-9:30am	10am-11:30am
	3 Credits		8am-11:35am	8am-10:45am	8am-10:10am	10am-12:10pm
	4 Credits		8am-12:45pm	8am-11:35pm	8am-10:55am	10am-12:55pm
	5 Credits			8am-12:30pm	8am-11:35pm	
	6 Credits				8am-12:15pm	
Afternoon	1 Credit	1pm-2:50pm	1pm-2:15pm			
	2 Credits	1pm-4:35pm	1pm-3:25pm	1pm-2:50pm	1pm-2:30pm	3pm-4:30pm
	3 Credits		1pm-4:35pm	1pm-3:45pm	1pm-3:10pm	3pm-5:10pm
	4 Credits		1pm-5:45pm	1pm-4:35pm	1pm-3:55pm	3pm-5:55pm
	5 Credits			1pm-5:30pm	1pm-4:35pm	
	6 Credits				1pm-5:15pm	
Evening	1 Credit	6pm-7:50pm	6pm-7:15pm			
	2 Credits	6pm-9:35pm	6pm-8:25pm	6pm-7:50pm	6pm-7:30pm	
	3 Credits		6pm-9:35pm	6pm-8:45pm	6pm-8:10pm	
	4 Credits			6pm-9:35pm	6pm-8:55pm	
	5 Credits				6pm-9:35pm	
	6 Credits					