

UNIVERSITY OF WISCONSIN – SUPERIOR

Policy Subject: **Graduation Requirements (number AP1203)**
Cabinet Division: **Registrar's Office (Enrollment Management)**
Date Revised: 10/18/11 (approved by Faculty Senate)

I. Background and Purpose

- 1.1 Presently summer graduates are not allowed to walk in Commencement with an honors cord because they walk in May, at which point they are not in their final term of enrollment. Request moving to a walking honors and final honors policy.
- 1.2 Presently students must re-apply and re-pay the graduation fee when they do not meet all requirements in the term in which they applied to graduate. Request that students be allowed to move their grad term forward one term without having to re-apply and re-pay the \$50 graduation fee.
- 1.3 Presently the policy states that minors must have 1/3 of the credits be upper-division. Since this is not the case for the Art and Music minors; added this language to clarify these two minors are exceptions to this rule.
- 1.4 Removed the language that said petitions were required for major/minor variations; replaced this with the Course Substitution form.
- 1.5 Presently summer graduates are invited to either the May or December Commencement ceremony. This is difficult to track; request summer graduates attend May Commencement unless expressly given consent by the Registrar to attend the December Commencement ceremony.
- 1.6 Presently diplomas only list "honors" instead of the specific Latin honor; request that diplomas list the specific Latin honor of Summa Cum Laude, Magna Cum Laude or Cum Laude.

II. Constraints

- 2.1 There are no constraints

III. Definitions

- 3.1 See below

IV. Policy Statements

- 4.1 If seeking a Bachelor of Arts, Bachelor of Fine Arts, Bachelor of Music, or Associate degree, see this specific area of the catalog for additional requirements. Other sections of the catalog should also be consulted for the specific requirements for General Education, academic major and minor programs of study, and professional preparation such as teacher education.
- 4.2 Overall requirements.
 - 3.2.1 120 or more total undergraduate credits in courses numbered 100-499.
 - 3.2.2 36 or more undergraduate credits in upper-division courses numbered 300-499.
 - 3.2.3 A resident grade point average of 2.0 or above for all undergraduate credits.
 - 3.2.4 30 or more undergraduate credits earned at UW-Superior.
- 4.3 Completion of the General Education requirements (See the General Education section of the catalog.)
 - 3.3.1 Core courses: WRIT 101, 102, COMM 110, MATH/CSCI and HHP 102.
 - 3.3.2 Knowledge Categories: Humanities, Social Sciences, Natural & Physical Sciences, Fine & Applied Arts
 - 3.3.3 Co-requisites: one Diversity course and one Non-Western course
- 4.4 Completion of the requirements for major, minor, and/or comprehensive major programs in different disciplines (See the Academic Programs section of the catalog.)
 - 4.4.1 At least one major and one minor in a different discipline; two majors in different disciplines; or a comprehensive major.
 - 4.4.2 A major is 30 or more credits; half or more must be upper division courses (300-400 level).
 - 4.4.3 A minor is 21 or more credits; one third must be upper division courses, except for the Art and Music minors.
 - 4.4.4 A comprehensive major is 51 or more credits; 22 or more are upper division courses.
- 4.5 Distinct credits in major, minor, and comprehensive major programs, meaning credits are counted only once.
 - 4.5.1 51 or more total distinct credits.
 - 4.5.2 22 or more distinct upper-division credits.
 - 4.5.3 If one or more courses satisfy requirements in more than one major and/or minor program, additional credits are required in one or more of the programs up to the total credits and/or the total upper-division credits required for the programs.
 - 4.5.4 The major and minor programs must be in different disciplines; half or more of the credits and/or upper division credits applied to one program must be distinct from those for another. Additional credits in one or more of the programs may be permitted to satisfy the distinction.
- 4.7 A student cannot graduate while on academic suspension.

- 4.8 Graduation honors are calculated using ALL transfer and UW-Superior credits.
- 4.9 Commencement Honor Cords
 - 4.9.1 An honor cord will be given to students who participate in Commencement based on the student's cumulative GPA (includes transfer plus UW-Superior credits) at the point s/he participates in Commencement (walking honors).
 - 4.9.2 Honors posted on official transcripts will be based on the student's final cumulative GPA (includes transfer plus UW-Superior credits) after all courses have been graded (final honors).
- 4.10 Diplomas print the degree earned and Latin honor earned (if cumulative GPA , which includes transfer plus UW-Superior credits, is at least 3.40).
- 4.11 Students are allowed to move their graduation term forward one term without having to re-apply and re-pay the \$50 graduation fee if the reason is because the student did not meet all graduation requirements the previous term.
- 4.12 Students graduating following Summer College participate in the preceding May Commencement ceremony unless given permission by the Registrar to attend the subsequent December Commencement ceremony.
- 4.13 Variations from the requirements listed above.
 - 4.13.1 Individual programs, departments or certification groups may have additional or higher requirements.
 - 4.13.2 A signed Course Substitution form is required for variations from major or minor requirements.

V. Policy Procedures

- 5.1 Students must ensure that the correct expected graduation term is set in their E-Hive.
- 5.2 Students must electronically submit a graduation application through their E-Hive.
- 5.3 When the student submits the graduation application, the registrar receives and automated email; upon receipt of this, the registrar conducts the graduation check.

VI. Compliance

- 6.1 Approved by UAAC (10/11/11), Faculty Senate (10/18/11) and Chancellor Wachter (10/27/11)
- 6.2 No consequences
- 6.3 Faculty, Department Chairs and Enrollment Management staff are aware of this policy change.

VII. Attachments

- 7.1 no attachments