

UNIVERSITY OF WISCONSIN – SUPERIOR

Policy Subject: **Academic Standing** (Reinstatement Changes) (**AP1302**)
Cabinet Division: **Registrar's Office (Enrollment Management)**
Date Created: 11/20/12 (approved by Faculty Senate), amended 2/16/16

I. Background and Purpose

1.1 Simplify and automate the procedures suspended students must follow to return to the university. Students suspended once will be allowed to return after a semester or more of non-enrollment. Students suspended a second or more time will be required to petition reinstatement through the Credits and Reinstatement Committee.

II. Constraints

2.1 There are no constraints

III. Definitions

1.1 None specific to this policy

IV. Policy Statements

2.1 Successful movement towards goals combined with adequate acquisition of academic competence is a responsibility of the student. Students should choose the academic pace that best meets their personal goals.

2.2 The following standards have been defined for undergraduate students classified as freshmen, sophomores, juniors, seniors, or undergraduate specials.

2.3 The policies and regulations listed below define the minimum academic standards of the University. A separate set of standards exist for financial aid and athletic eligibility.

2.4 Academic standing is calculated after grades are processed for Fall, Spring, and Summer terms. Students whose semester or cumulative grade point average falls below 2.0 are notified via email within two weeks of the end of the Fall, Spring, and Summer terms. Students should contact their advisor before the beginning of the next semester to discuss potential modifications to the next semester's schedule.

2.2 Good Academic Standing

To be eligible to enroll for classes, a student must be considered to be in good academic standing. Students who have been suspended are not considered to be in academic good standing and will be eligible to enroll for classes only after approved reinstatement. An exception to this policy is for summer college enrollment. See the following section titled Academic Suspension.

2.3 Academic Probation:

Students are placed on academic probation whenever one of following occurs:

- Cumulative grade point average drops below 2.0, OR
- Semester grade point average is less than 1.66 regardless of the cumulative grade point average.

2.3.1 Students on probation must earn a 2.0 semester grade point average the following semester to move to good standing. Good Academic Standing occurs once the cumulative grade point average improves to 2.0 or higher. If students fail to earn a 2.0 semester grade point average, while on probation, they will be suspended.

2.3.2 After grades are processed for Fall, Spring and Summer terms, academic standing is calculated. Students whose semester or cumulative grade point average fall below 2.0 are notified via email within two weeks of the end of Fall, Spring and Summer terms. Students should contact their advisor before the beginning of the semester to discuss potential modifications to the next semester's schedule

2.3.3 Transfer students accepted with less than a 2.0 cumulative grade point average, from all previously attended institutions, are admitted on academic probation.

2.4 Academic Suspension:

After grades are processed for Fall, Spring and Summer terms, academic standing is calculated. Students previously on probation whose semester grade point average fall below 2.0 are notified via email within two weeks of the end of Fall, Spring and Summer terms that they have been suspended for the subsequent term. If students are enrolled in classes for the subsequent term, these classes are dropped by the Registrar's Office.

2.4.1 Suspended students may attend classes during Summer College without being reinstated.

2.5 Reinstatement

A student who has been suspended is ineligible to continue at the University for a specified period of time. Students allowed to return after suspension will be readmitted on academic probation.

1. **First Suspension** - A first suspension is for the period of one semester. Students who wish to return to the University after one semester of non-enrollment must apply for re-admittance through the Admissions Office. A petition for reinstatement is not necessary after a first suspension, however students will be required to seek advisement through the Academic Advising Center and their assigned primary advisor before registering for classes when returning. Students may petition for Reinstatement before the lapse of at least one semester if it can be demonstrated to the Credits and Reinstatement Committee that the academic suspension was due to factors beyond the student's control and that the cause of the suspension has been removed.
2. **Second or Following Suspensions** - A second (or more) suspension is for a period of one year. Students who have been previously suspended must petition for Reinstatement through the Credits and Reinstatement Committee after one year of non-enrollment. Suspended students are required to petition for readmission regardless of how long ago the suspension occurred, unless they have raised their cumulative grade point average over 2.0. Students are allowed to submit reinstatement petitions at any time to the Registrar's Office. The last possible time to submit a reinstatement petition is three weeks prior to the beginning of the term in which the student wishes to re-enter. Students may petition for Reinstatement before the lapse of one year if they can satisfactorily demonstrate that the cause for suspension has been removed. Students allowed to return will be required to seek advisement through the Academic Advising Center and their assigned primary advisor before registering for classes when returning. Returning students must also meet any conditions the Credits and Reinstatement Committee placed on approved reinstatements.

2.5.1 Re-entry transfer students must furnish official transcripts. Admission, even after the above waiting periods, is not guaranteed. It will be necessary for the students to demonstrate that their studies can be successfully completed.

2.6 Personal Appeal

If a student's written Petition for Reinstatement is denied, the student may request a personal appeal requiring the student to meet with the Credits and Reinstatement Committee personally. Students should be aware that a personal appeal must be supported by information and/or documentation over and above what was provided on the written petition, if the appeal is to have a chance to succeed

2.7 Academic Forgiveness

There are individuals, who for a variety of reasons have poor previous academic records. UW-Superior allows students who have not earned a baccalaureate degree to submit a petition requesting academic forgiveness for up to two consecutive semesters if the following requirements are met:

- A minimum of three years must have lapsed between when the student last attended UW-Superior and the date of the submitted petition request.
- The student must have completed at least 24 credits at the 100 level or above (pass/fail credits do not count) at UW-Superior with a GPA of 2.30. These 24 credits must be completed following the semester(s) to be forgiven.
- The student must submit with their petition form, a written letter explaining why academic forgiveness should be awarded, including the student's current academic plan.
- The semester(s) to be forgiven must contain at least one D or F grade in each semester. An entire semester (not individual courses) must be considered for forgiveness. This means all courses within the forgiven terms, regardless of the grade earned, will no longer count toward fulfilling major/minor/graduation requirements.
- Students must petition for forgiveness at least one term prior to the term a degree/certificate is to be awarded.
- Students may choose up to two consecutive terms to be forgiven.
- Students can request Academic Forgiveness only one time in their academic career.

2.7.1 Transcript notation: When forgiveness has been granted, the student's transcript will be annotated to indicate the terms has been forgiven. The previous earned grades will still show on the transcript to reflect the true academic history of the student; however, grade points and credits will be removed so that prior grades are excluded from the computation of the student's official cumulative GPA.

2.7.2 This policy does not apply to graduate students. The Graduate Academic Standing Policy is AP1112G

V. Policy Procedures

5.1 See above

VI. Compliance

6.1 Approved by: UAAC (11/13/12), Faculty Senate (11/20/12) and Chancellor Wachter (11/26/12)

Amended by: UAAC (10/22/13), Faculty Senate (11/19/13) and Chancellor Wachter (3/23/14)

Amended by: UAAC (1/26/16), Faculty Senate (2/16/16) and Chancellor Wachter

6.2 Consequence: could assist with additional headcount.

6.3 Faculty, Department Chairs and Enrollment Management staff are aware of this policy change.

VII. Attachments

7.1 No attachments