

UNIVERSITY OF WISCONSIN – SUPERIOR

Policy Subject: **Mid-Term Grades (courses exempt) (number AP1303)**
Cabinet Division: **Registrar's Office (Enrollment Management)**
Date Created: 11/20/12 (approved by Faculty Senate)

I. Background and Purpose

- 1.1 There are some courses numbered below 300 that it is difficult, or not pragmatic, to assign mid-term grades. Therefore faculty/department chairs have requested these courses be removed from the mid-term grading required report.

II. No constraints

- 2.1 There are no constraints.

III. Definitions

- 1.1 None specific to this policy

IV. Policy Statements

- 2.1 Students earning a D or F in 100- to 200-level semester-long courses through the middle of the term will receive a mid-semester grade email. Mid-term grades are not issued during summer session. Mid-term grades are not calculated in the grade point average and do not appear on students' transcripts. Mid-term grades are valuable for both students and faculty as progress checks and advising tools. Students are encouraged to discuss their academic performance with the instructor and/or adviser to determine ways to improve course performance so that academic standing is not negatively affected when final term grades are posted.

Courses exempt from this policy include:

- Business Alliance courses
- Sustainable Management (SMGT) courses
- Aerospace (AIRS) courses
- Music courses numbered 120-139 and 220 to 239
- COMM 191 and COMM 200

V. Policy Procedures

- 5.1 Faculty submit mid-term grades.
- 5.2 Registrar verifies all required mid-term grades have been entered; faculty who fail to submit mid-term grades by 12:00 noon on the due date are listed on a report sent to department chairs, dean of faculty, and provost.
- 5.3 Students are sent an automated email with the registrar's signature listing courses with D or F mid-term grades two days after the mid-term due date.

VI. Compliance

- 6.1 Approved by: UAAC (11/13/12), Faculty Senate (11/20/12) and Chancellor Wachter (11/26/12)
- 6.2 Consequence: could assist with additional headcount.
- 6.3 Faculty, Department Chairs and Enrollment Management staff are aware of this policy change.

VII. Attachments

- 7.1 No attachments