

Residence Life Office
 University of Wisconsin-Superior
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www.uwsuper.edu/reslife



UW-SUPERIOR RESIDENCE HALL SHORT TERM HOUSING AGREEMENT

(Print) Last Name	First	(____) _____ Home Phone Number
Address		(____) _____ Cell Phone Number
City	State	Zip Code
Email Address		Gender: _____

Bedding Requested (sheets, blanket, & pillow)

ROOM PREFERENCE:

- Single
- Double Room (Name of Roommate) _____

CHECK-IN DATE(S) _____ Month/Day/Year	CHECK-OUT DATE(S) _____ Month/Day/Year
CHECK-IN DATE(S) _____ Month/Day/Year	CHECK-OUT DATE(S) _____ Month/Day/Year
CHECK-IN DATE(S) _____ Month/Day/Year Month/Day/Year	CHECK-OUT DATE(S) _____ Month/Day/Year Month/Day/Year

*** Make sure you write down the specific dates you will be staying. All contracts should be either mailed, faxed, or hand-delivered to the Yellowjacket Union Desk at least 72 hours prior to housing dates requested.

RATES:

Single Room	Double Room
\$ 29.00/night	\$ 20.00/night
\$120.00/week (per person)	\$ 80.00/week (per person)

EMERGENCY CONTACT PERSON: _____ **PHONE:** _____

RESIDENT AND GUEST RESPONSIBILITY: Highlighted here are a few key residence hall policies. For a full listing of residence hall policies, check out the Student Rights and Responsibilities Handbook at <http://www.uwsuper.edu/reslife/forms/index.cfm>. For a full listing of university policies, visit <http://www.uwsuper.edu/studentconduct/index.cfm>.

Please initial next to each policy. Your initials indicate that you understand the policy:

ROOM CONDITION _____

The room must be left in the same condition as when first occupied. Charges will be assessed for damages upon check-out.

KEYS and FOBS _____

Keys may not be duplicated. Keys are non-transferable. Each student is responsible for issued keys. There is a \$40 fee for lost room keys and a \$10 fee for lost front door/bathroom fobs.

SUBSTANCE ABUSE POLICIES _____

The University adheres to the Wisconsin State laws regarding substance use and abuse. Any use of substances deemed illegal by the State of Wisconsin (drugs, underage alcohol or tobacco use, etc.) is prohibited. Violations of the University policies and Wisconsin State laws will be referred to Campus Safety for civil and/or criminal disciplinary action.

SMOKING/TOBACCO USE _____

Smoking is not permitted in the residence halls. Those found smoking in the residence hall will be referred to Campus Safety. The fine for smoking within the residence halls or any University building is \$186.00. Smoking is permitted outside the buildings, but persons doing so must be at the designated smoking areas. People found smoking outside of the designated smoking areas will be fined \$25 for each time this occurs. Ashtrays are provided at each smoking area. Smoking areas are located around campus, and each residence hall also has a designated area. Within the halls, smokeless tobacco is permitted in residence hall rooms only.

QUIET/COURTESY HOURS _____

To help maintain a positive living and learning environment, and to enhance the study habits of residents, quiet hours have been established in each hall. During quiet hours, noise should not be heard from 2 doors away or beyond and there should be very little visiting in the corridors especially loud talk or noisy activities. This includes the slamming of doors, in addition to general noise and voices. Having your door closed during quiet hours helps contain noise and voices to your room.

Quiet Hours:

Sunday—Thursday 10 p.m. to 10 a.m. Friday & Saturday 12:00 am (midnight) to 12:00 pm (noon).

Courtesy Hours:

Respect for others and courtesy hours are in effect 24 hours a day. Residents should be considerate of others at all times. Stereo equipment and TV sets must be played with discretion at all hours in order to not disturb others. We encourage the use of headphones. If someone asks you to quiet down we expect that you will respect their wishes within reason. ****Quiet and courtesy hours also apply** outside the halls (courtyards, parking lots, etc.) and during breaks and holidays.

CANDLE/INCENSE/POTPOURRI _____

Due to the obvious fire hazard, open flames, including the burning of candles and incense, are not allowed in residence halls as per UW-System Administrative Code chapter 18.06 (11). Candle warmers are also not allowed.

WINDOWS AND SCREENS _____

For safety reasons, and to avoid needless damage to window frames, screens, blinds, and windows are not to be removed. Students who do remove screens or windows will be fined \$25.00. Throwing objects or jumping out of or into windows is not permitted. Students found in violation of this policy will be fined \$35.00. Students may also face other disciplinary action.

By signing the Housing Agreement, you are agreeing that you have read, understand and agree to the University and Residence Life policies (web links above).

Student/Guest Signature

Date

Please mention any disability/problem we should be aware of when making room assignments.