Overview of Using Learn@ UWSuperior and Kaltura

Kaltura is a multimedia tool, similar to YouTube, which is limited for our campus use. You will be able to upload multimedia (videos, audio clips, images), make webcam recordings, and make screen recordings that can be used in your courses.

**Note:** Multimedia uploaded into Kaltura must be your own original work, not copyrighted materials. Make sure you keep a “Master” copy of the multimedia on your computer because files in Kaltura will be removed on a similar rotation as old courses are.

There are two components to Kaltura - the My Media, which is your personal video location and the Course Gallery, which is where course related videos can be displayed. Both instructors and students have access to My Media and Course Gallery, though instructors can restrict what students publish to the Course Gallery.

**My Media**

1. Click on **My Media** in the Course Navigation Bar.

2. A new My Media window will open on the Kaltura website.
   **Note:** You may receive a message saying that the Application Desire2Learn Digital Media Services – Kaltura v3.0 is trying to access your information. It is securely passing information from Learn@ UWSuperior to our Kaltura instance. Click the **Continue** button.

3. This is where you can upload your videos, create webcam recording and screen recordings. You can also publish your multimedia to a Course Gallery or delete multimedia you no longer need.
Course Gallery

1. On the Course Home, scroll down to the Course Gallery.

2. You can view any multimedia that has been published to the course. You can also add new media directly to the Courses Gallery.

Note: If you receive an Access Denied message in the Course Gallery, refresh your screen. If that doesn’t fix the problem, contact the Technology Helpdesk.