Content - Adding a New Video or Audio Topic

A new option was included in the v10.6 update to add videos and audio clips to your Content area. This will allow you to use completion tracking and view the students’ progress for a specific video.

1. Enter the course’s Content area using the Materials dropdown menu. Click on the name of the Module in the left column you would like to add a Topic to. For this handout, we’ve selected Course Information.

2. Select the New dropdown menu and select Video or Audio from the list.

3. On the Add Video or Audio window, you can add the URL or Embed Code for an online video or audio clip you would like to use in your Content area (A).

4. Desire2Learn offers some suggestions for video sites that can be embedded using this feature. Select the What video sites can be embedded? Link (B).
   a. **Note:** Please use these sites at your own discretion and, if you use any of them, make sure you test the videos to make sure they will work for your students.

5. In this handout, we will be embedding videos from YouTube, Films on Demand, and Kaltura. We need to open tabs for YouTube and Films on Demand, as well as the Kaltura My Media window before starting the next step.
6. Select the **University of Wisconsin-Superior | Campus Tour - YouTube** tab.  

7. Click the **Share** button (A).

8. Click the **Embed** button (B).

9. Click the **Show More** button (C).

10. Make sure you uncheck any of the settings that you don’t want included in the video player.
    a. **Note:** Best practice is to at least uncheck the Show suggested videos when the video finishes because it might play a video that is not related to your topic or be offensive to some of your viewers.

11. Right Click in the **Video Embed Code** text box and select the **Select All** menu item.
a. **Note:** We recommend using this method to make sure you get the complete embed code.

12. Right Click in the **Video Embed Code** text box and select the **Copy** menu item.

13. Return to the **Learn@UWSuperior Add Video or Audio** window.

14. Right Click the **Enter Url or Embed Code** text box and select the **Paste** menu item.

15. Select the **Title** text box and type **UW-Superior Campus Tour (A).**

16. You should see a preview of the video below the **Title** text box (B).

17. Select the **Save** button (C).
18. The video will be embedded in the topic (A). You can change the Activity Details as needed for this video, including adding date restrictions and a description (B).

19. Select the **Course Information** breadcrumb link (C).

20. The Video or Audio topic we just created will be listed in the **Course Information** module.

21. The file will show as an additional Topic to the right of the Module name in the left column (highlighted in red).

22. Select the **New** dropdown menu and select the **Video or Audio** menu item.

23. Select the **Films On Demand** tab. 
   
24. Click the **Share** tab (A).

25. Select the **Embed Code** tab (B).

26. Because of the way our access to Films on Demand is set up, we must use the **Alternate Embed Code** (C) for any videos we want to use from this database.

27. Select the **Highlight** link under the Alternate Embed Code (D).

28. Right Click the **Alternate Embed Code** text box and select the **Copy** menu item.

29. Return to the Learn@UWSuperior Add Video or Audio window.

30. Right Click the **Enter Url or Embed Code** text box.

31. Select the **Paste** menu item.

32. You may receive a warning similar to this when you paste your embed code into the text box (red box). Because we know Films on Demand uses that URL (orange box) to make sure our off-campus access is possible, we can allow this video to be displayed.
a. **Note:** If you are unsure of the website you are copying the video embed code from, please do not include it in your course. Check to see if Films on Demand or another video option has the video you are trying to embed.

33. If you keep the **Always trust this URL** box checked (green box), you shouldn’t receive this message about Films on Demand videos when you add them in this course.

34. Select the **Allow** button (blue box).

35. Select the **Save** button.

36. If you forget to add a Title, the system will not let you move to the next step until you add what is missing.

37. Select the **Title** text box and type **Van Gogh - Starry Night**.

38. Click the **Save** button.
39. The video will be embedded in the topic (A). You can change the Activity Details as needed for this video, including adding date restrictions and a description (B).

40. Select the **Course Information** breadcrumb link (C).

41. The Video or Audio topic we just created will be listed in the Course Information module.

42. In the next part of the lesson, we will be using a video we placed in the Kaltura My Media area. You will need to open the My Media window before starting the next step if you haven’t already done so.

43. Select the **New** dropdown menu and select the **Video or Audio** menu item.
44. There is an Upload tab, but videos and audio recordings should not be stored in Learn@UWSuperior, you should use Kaltura for your multimedia items.

45. In the next part of the lesson, we’ll show you how to find a Kaltura video’s embed code and use in the Enter URL or Embed Code text box.

46. Select the **Kaltura – My Media** window.

47. Select a Video or Audio clip that you have in the My Media area. In this handout, we’ve selected the Kaltura Overview video.
   a. **Note:** If you need help uploading or creating a video in Kaltura, please see the Kaltura Quick Guides and Video Tutorials on the Teaching & Learning Tools website.

48. You might need to select **Pause** if the video or audio clip starts playing automatically.

49. Select the **Share** button.
50. Press the Ctrl + C keys on your keyboard to copy the embed code. 
**Note:** You can select a different Player Skin (A) or Player Size (B), just make sure you do that before you copy the embed code.

51. Return to the Learn@UWSuperior Add Video or Audio window.

52. Right Click the Enter Url or Embed Code text box and select the Paste menu item.

53. **Note:** You may receive a warning similar to the one you saw when you pasted the Films on Demand embed code into the text box. Because we know Kaltura uses that URL, we can allow this video to be displayed. You will need to select the Allow button if that happens.

54. Select the Title text box and type Kaltura Overview.

55. Select the Save button.
56. The video will be embedded in the topic (red box). You can change the Activity Details as needed for this video, including adding date restrictions and a description (orange box).

57. Select the Course Information breadcrumb link.

58. The Video or Audio topic we just created will be listed in the Course Information module.