Using Learn@ UWSuperior and Turnitin Together (9/2016)

When the Learn@UWSuperior Dropbox folder is created and, on the Turnitin tab, the “Enable Turnitin for this folder” box is checked, the course and assignment information is sent to Turnitin automatically. When a student submits a file to the Dropbox Folder, the originality report process begins and the file is sent to Turnitin for checking. If the assignments being submitted have a low word count, Turnitin will not be able to generate a report.

If you would like more information on creating a Dropbox Folder with Turnitin enabled please see our Creating a Dropbox Folder and Category quick guide.

Viewing a Turnitin Originality Report

1. After a student has submitted a document into the Dropbox folder, the report will appear as “In Progress” while the information is submitted to Turnitin. Documents may take up to 10 minutes to process.

   **Note:** If the document takes longer than 10 minutes to process, please contact the Technology Helpdesk for assistance.

2. You may also see a message that the system wasn’t able to generate a report for the submission. Depending on the reason why, you may need to manually send the submission to Turnitin.

3. When the Turnitin reports return, you will see a similarity percentage and a color in the Turnitin Similarity column. If the percentage is a lower number, the colors will be blues and greens. If the percentage is a higher number you will see oranges and reds.
4. Select the Similarity icon for the student you wish to view the originality and/or GradeMark report for.

5. The first time you enter the Feedback Studio, you will be able to take a tour of the changes in the program (red square). When you have finished the tour, click the X in the upper right corner (orange arrow).

6. In the Feedback Studio, all of the Turnitin tools are located on the right side. You will find information on:
   A. The Quickmark Comments the system has available for you to use.
   B. Originality Similarity information, including the percentage the system found in other students’ work or online resources.
   C. GradeMark uses the ETS Rating system to check grammar, spelling, usage, mechanics, and style.
   D. Downloading or viewing submission information about this paper.

7. When you click on one of them, a panel will open with the tool’s available options.

8. Select the Quickmark icon to see the available comments.

9. You can add commonly used comments by selecting one of the QuickMark Comments and dragging it onto the paper where it is needed. Note: The default QuickMark Comments section is the Commonly Used Comments, there are others you can choose from in the QuickMark dropdown menu.
10. Select the **Originality Similarity** icon to see the report information.

11. If the Turnitin system returns an originality report that has a higher percentage that they believe came from another student’s paper, you can click the source to see a match breakdown of your student’s paper and the other student’s. The Turnitin system will highlight text in the student’s submission it believes might be improperly cited or not original work (green box below). The source(s) the Turnitin system found that match your student’s submission will be displayed in the right column. If there are multiple sources, each one will be color coded to match the highlighted sections in your student’s paper.

12. Select the **ETS Rater** icon to see the GradeMark grammar, spelling, usage, mechanics, and style report.

13. The GradeMark options you selected when creating the Turnitin enabled Dropbox will be listed in the right column as well as on the screen.

14. The ETS e-Rater will place purple highlights over problems in the student’s submission (red arrow) and purple fly-out windows will appear with explanations when you hover over them. **Note:** You can dismiss (orange arrow) or add your own comments (orange box) to what the Turnitin system has already marked for you by hovering over the highlighted area and using the fly-out window.
15. If you select anywhere on your student’s paper, shortcut icons for Quickmarks, Comments, and Text will appear.

16. When you have finished assessing your student’s submission, you can grade the assignment within Turnitin and have it transferred back to the Dropbox Folder.

17. Turnitin has help guides available for you to review if you have any questions on their software.

18. After you have finished reviewing your students’ Originality and GradeMark reports, click the X button to close the Turnitin Feedback Studio and return to the Learn@UWSuperior Dropbox area (orange box).

19. On the feedback screen in the Dropbox folder, if the GradeMark Score (A) didn’t appear, you will need to refresh the Markup Document (B).

20. Select the Use this Score (C) link to transfer the GradeMark Score to the Dropbox Score (D).
21. Once the score has been transferred, you can leave feedback for your student (red box).

22. Click the Save Draft or Publish button if you are ready for your students to see the scores (orange box).