

**Call for Proposals**  
**Undergraduate Research, Scholarship, and Creative Activities Program Grants**  
**March 2014**

**Background**

Undergraduate Research, Scholarship, and Creative Activities (URSCA) Program Grants are funded through a Growth Agenda for Wisconsin grant for the purpose of promoting and enhancing the integration of URSCA across the curriculum at UW-Superior. The URSCA committee will call for proposals twice each year in 2014 and 2015, once in the spring and once in the fall. Notification of proposals funded will be made no later than the end of the respective semester. Grant recipients will have one year to complete the work for which funds have been awarded.

The objectives of the grant program are to support faculty and staff development that builds capacity within programs; encourage integration of undergraduate research, scholarly and creative activities into courses and curriculum in all programs; promote collaboration across disciplines and between academic programs, non-academic programs and research institutions; and increase student opportunities for mentored research. Funding priorities may vary to insure that the goals of the Growth Agenda grant are being met.

- The focus of this Call for Proposals is on curriculum.
- A maximum of \$24,000 is available for this round of funding.
- Program grants from \$1,000 to a maximum of \$6,000 are available.
- Proposals are due to the URSCA Director by **4:30 p.m. on April 18, 2014**.
- Notification of funded proposals will be given by **May 5, 2014**.
- Funded projects will begin June 1, 2014 and be completed by May 30, 2015.

**Funding priorities**

Proposals that directly relate to the following outcomes will be considered:

1. Increase the skills, ability, and disposition of faculty and staff to facilitate the teaching and use of undergraduate research and scholarly creative activities;
2. Increase the integration of undergraduate research and scholarly creative activities into curriculum, including in lower level curriculum (100 and 200 level courses) and general education courses;
3. Increase collaboration and inter-disciplinary approaches between academic programs and campus research institutes;
4. Increase pedagogical activities that have been shown to increase inclusivity in undergraduate research and scholarly creative activities.

## **Eligibility**

Because of the focus on curriculum in this call for proposals, the following eligibility is provided:

- Academic programs and research institutes at UW-Superior are eligible to apply for URSCA Program Grants.
- Proposals submitted by research institutes should include an inter-disciplinary academic program partner.
- Non-academic programs may partner on proposals submitted by academic programs.
- Collaborative and inter-disciplinary proposals are encouraged.
- Proposals must be submitted by a team with the approval of the department chair(s) and/or research institute director.
- Proposals submitted by academic programs must demonstrate involvement by at least half of the program faculty/staff; programs with less than 2 full-time faculty/staff should include an inter-disciplinary program partner.
- No more than one application per academic program or research institute should be submitted, although applicants may collaborate on more than one proposal.
- Proposed projects should be able to stand alone and be completed within one year, but may be part of a larger effort. Receiving a grant in one funding cycle does not guarantee or preclude future funding.
- If selected for funding, programs/research institutes will participate in a process of mapping out their project with the URSCA staff.

## **Eligible expenses**

Generally, grant funds may be used for the following : faculty or staff stipends, training or professional development for program faculty and staff and associated travel expenses within Wisconsin, planning, evaluation, publication and dissemination of materials, the purchase of equipment, supplies and other reasonable items associated with completing the project.

## **Application Process**

Completed proposals are due in electronic form to the URSCA Director by **4:30 p.m. on Friday, April 18, 2014**. E-mail proposals in Word or PDF format to Julie O'Leary, [joleary3@uwsuper.edu](mailto:joleary3@uwsuper.edu).

In addition, drop off or mail one hard copy with required signature statements to Julie O'Leary in the URSCA Center, 3061 Swenson Hall, by 4:30 p.m. on Friday, April 18, 2014.

The application format is as follows:

1. **Project title**
2. **Applicant and any collaborators**
3. **Primary contact for the proposal** (Campus address, phone number, and e-mail address)
4. **Requested funding amount**
5. **Project narrative, limited to 2 pages, single-spaced, 12 point font.**

The narrative should address:

- Project description
- What your team hope to accomplish with this project
- How the project will meet at least one of the stated outcomes
- How the project will advance the program's ability to use URSCA
- Evidence of the program's readiness to successfully implement the project
- Faculty/staff involved. Describe the role of each person in the project

6. **Timeline for project activities**
7. **Project budget** – maximum grant request is \$6,000
8. **Signature statement page** – located on the URSCA website

<http://www.uwsuper.edu/ursca/instructor-services/index.cfm>

### **Review Process**

A review committee composed of representatives from the URSCA Committee will review all proposals. Their recommendations may be reviewed by the Dean of Faculty and the Provost.

Review criteria will include:

- The extent to which the proposal addresses the URSCA Program Grant priority outcomes;
- The project's potential to advance the use of URSCA by programs, faculty and staff;
- Demonstration of a clear benefit to students;
- Extent of participation of faculty/staff from the program(s) submitting the proposal;
- Demonstrated readiness to successfully undertake the proposed project.

An evaluation rubric will be posted on the URSCA website at <http://www.uwsuper.edu/ursca/instructor-services/index.cfm>

### **Deadlines**

- **March 25, 2014** – Call for Proposals announced
- **April 18, 2014** – Electronic proposals due by 4:30 p.m.
- **May 5, 2014** – Grant recipients notified
- **June 1, 2014** – Grant projects begin
- **January 15, 2015** – Mid-term progress reports due
- **May 30, 2015** – Projects completed

**Assistance:** Contact Julie O'Leary with any questions at [joleary3@uwsuper.edu](mailto:joleary3@uwsuper.edu) or 715-394-8029.