Call for Proposals
Undergraduate Research, Scholarship, and Creative Activity Program Grants
January 2015

The Center for Undergraduate Research, Scholarship, and Creative Activity (URSCA) is issuing a call for proposals through the remainder of the 2014/2015 academic year. This call is for projects that increase student opportunities for mentored research and scholarly creative activities, or further the integration of URSCA in curriculum.

- Grants from $500 to a maximum of $6,000 are available.
- Proposals will be accepted on a rolling basis until funds for the 2014-15 fiscal year are exhausted.

Background

URSCA program grants are funded through a Growth Agenda for Wisconsin grant for the purpose of promoting and enhancing the use of URSCA and supporting its integration across the curriculum at UW-Superior. The objectives of the grant program are to increase and enhance opportunities for mentored research and scholarly creative activity; encourage integration of undergraduate research, scholarly and creative activities into courses and curriculum in all programs; support faculty and staff development that builds capacity within programs; promote collaboration across disciplines and between academic programs, non-academic programs and research institutions.

Focus areas:

Projects must address one or more of the following focus areas:

- Broaden involvement in URSCA to include new programs and approaches;
- Increase the use of URSCA by academic programs, faculty and staff;
- Increase student engagement in research and inquiry based activities, particularly during their first and second years;
- Increase the use of pedagogies that increase inclusivity in undergraduate research and scholarly creative activities;
- Increase collaboration and inter-disciplinary approaches between academic programs and campus research institutes.

Eligible expenses

Funds may be used to cover summer stipends; reassigned time; research related expenses including expenses for working with data, primary materials, supplies, services, equipment, and other reasonable items associated with completing the project; student help; research related travel expenses within Wisconsin, and publication and dissemination of materials. Funds **may not** be used to supplant existing funding sources or to cover travel outside of Wisconsin.

<u>Eligibility</u>

Faculty, instructional or research academic staff, academic departments, and research institutes are eligible to apply. Collaborative and inter-disciplinary proposals are encouraged.

<u>Proposal guidelines</u>

The proposal format is as follows:

1. **Project title**
2. **Applicant and any collaborators**
3. **Primary contact for the proposal** (Campus address, phone number, and e-mail address)
4. **Requested funding amount**
5. **Project narrative, limited to 3 double-spaced pages.**
   The narrative should include:
   o Purpose and objectives
   o Project description
   o Significance of the proposed project
   o How the project addresses the focus areas
   o How students will be involved in the project and how they will benefit from it
   o Faculty/staff involved. Describe the role of each person. If reassigned time is included the plan must cover re-assignment within the curriculum or hiring a qualified adjunct
6. **Timeline for project activities**
7. **Project budget** – maximum grant request is $6,000
8. **Signature of your department chair or research institute -** signature statement page is located on the URSCA website**:** http://www.uwsuper.edu/ursca/instructor-services/index.cfm

<u>Timeline</u>

Completed proposals should be submitted to the Center for Undergraduate Research, Scholarship, and Creative Activity. E-mail submissions in Word or PDF format to ursca@uwsuper.edu. Proposals will be accepted on a rolling basis until funds for the fiscal year are exhausted.

<u>Review Process</u>

All proposals will be evaluated by a sub-committee of the URSCA Task Force. Notification of funding decisions will be given within 30 days of receipt of complete proposals.

<u>Funding obligations</u>

Grant recipients will have up to one year to complete the work for which funds have been awarded. Grant recipient will be expected to share publicly the results of their project with the campus community during the academic year following completion of the project and to involve students in the process. A mid-term progress report and a final report will be required of all grant recipients.

<u>Questions or Assistance</u>: Contact Julie O'Leary at joleary3@uwsuper.edu or 715-394-8029.