

URSCA Committee
November 15, 2013

Present: Kristin Riker-Coleman, Marsha Francis, Suzanne Griffith, Gabriela Theis, Debra Schlacks, Anne Carlson, and Lynn Amerman Goerd

- I. Meeting Anne Carlson – welcome!!!
 - Working as the admin for the CURSCA.
 - Works as a DL advisor
 - Will be working 16 hrs/week as CURSCA admin until director on board.

- II. Update on search
 - Candidates were on campus this week
 - Blind reference calls will be made next week
 - Hope to make decision within next two weeks
 - Once the job has been accepted, Suzanne will email the URSCA Committee

- III. Dates for spring semester
 - Posters in the Rotunda – Wednesday, March 12th
 - Posters in the Rotunda, we may send 6.
 - January 31st will be deadline for proposal
 - Decision will be made and announced by February 7th
 - Meeting will be held early in February (between 10-14)with students regarding expectations of poster & expectations of their behavior
 - Posters will be due February 21st
 - Here is feedback from last year:
 - Having Tom Hansen from the UWS Public Relations was fabulous and it was recommended to have someone from that department attend the event.
 - There were issues with a few students being late in the morning of the event and demonstrated very unprofessional behavior. It is suggested that students be accompanied with a mentor if possible or met with prior to the event to impress the extent that they are expected to be professional.
 - It was suggested that students write a paragraph about why it was important for them to attend.
 - Proposal should be written by the student, and written for an audience beyond their field (inter-disciplinary committee). Be clear who the audience is.

- It was suggested that the Request for Proposals be submitted earlier next year. Six weeks before event, have abstracts selected, notified 4 weeks before event. In 2014 – have proposals due Early February.
- SURF timeline and process has not been updated yet.
- Wisconsin Symposium – April 11th
 - Decided that if students are selected to present at Posters in the Rotunda, they may not apply to present at the Wisconsin Symposium
 - February 21st is deadline to apply
 - February 28th students will be notified
 - Meet with students the week of March 3-7th
 - March 14th the posters are due
 - April 10th they leave for event on 11th
- Celebration of URSCA – Wednesday, April 16th
 - Departments may select 5 to be printed by URSCA funds but if they want to recognize more they need to use their own S & E fund.
 - Names due February 28th
 - Option will be provided to use “space” to showcase URSCA work instead of making poster
 - March 24th posters are due
- Dates for spring events need to be announced prior to December break
- CET-L Celebration of Scholarship
 - Next Wednesday there is a celebration of faculty scholarship and SURF recipients from 11:30-1:00

IV. Enrichment day update – January 15th

- CUR Consultant will be with us Monday, January 13th
- Tuesday, would like to meet between URSCA Committee, URSCA Director, and CUR consultant perhaps in afternoon at 1:00
- Presentation by CUR Consultant on morning of January 15th followed by break-out session. At lunch, expect to have panel presentation by research institutes. Afternoon breakout sessions will be facilitated by CUR consultant.

V. Draft Mission statement

- Draft: To foster, recognize, improve and celebrate the practice of undergraduate research, scholarship and creative activity at the University of Wisconsin Superior
- Goals will need to be discussed early in 2014.

Next meeting: Friday, December 6, at 10 am (Day of Celebration logistics)
Enhancement week meeting: Tuesday, January 14th from 1-2:00