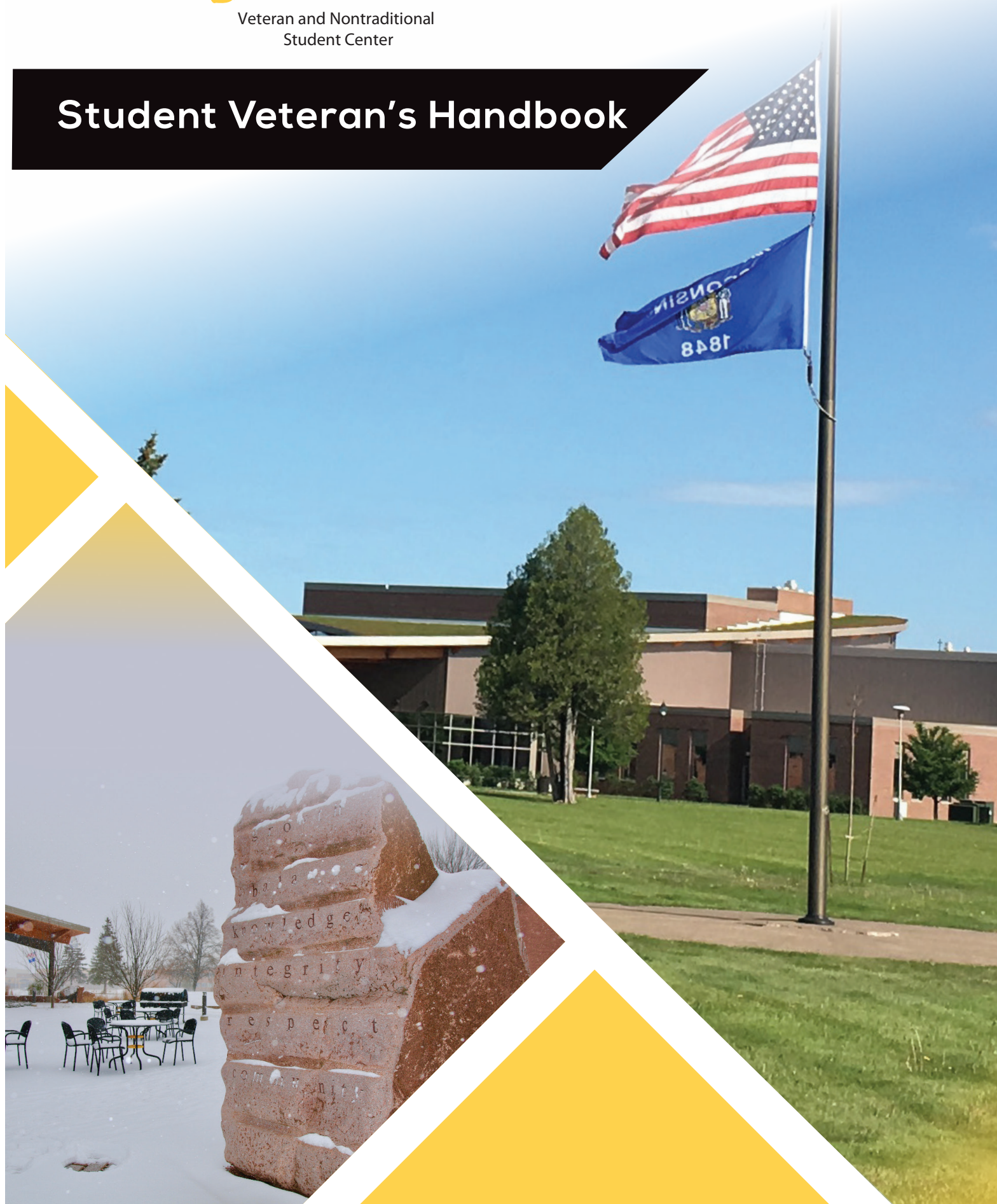


Student Veteran's Handbook



Welcome

Hello Veteran Students,

Thank you for your service and the sacrifices you’ve made for our country. With small classes and personalized learning experiences, UW-Superior is an ideal place for veterans and their families to prepare for the next stage in their life and their career. We know that you’re capable of great things. We want to make the transition to college as easy as possible and we’ve worked hard to ensure that you have the resources and support that you need.

We are here to ensure that your academic experience is the best that it can be. Our Veteran and Nontraditional Student Center, for instance, is a place where you can access resources, simply hang out, meet or even study. Whenever possible, we try to bring community and other resources to you. The Veteran and Nontraditional Student Center understands the challenges but also the opportunities that await you because they are often veterans themselves. You’ll find that our culture of care means that once you’re a student-veteran Yellowjacket, you’ll be surrounded by people that want to see you succeed. Our veteran student population is a vital contributor to our campus.

If we can be of assistance at any time during your transition or along the journey, please don’t hesitate to let us know how. We are here for you.

Best wishes,



Renée M. Wachter, Chancellor



This handout is to assist you in your transition to our campus. Please use it as a resource for policies and procedures, along with important support services and campus life programs. For more information on UW-Superior, visit uwsuper.edu/admissions, admissions@uwsuper.edu or contact your admissions counselor.

Introduction to UW-Superior

Hallmarks

- Our size and 14:1 student-teacher ratio gives faculty members time to engage, challenge and mentor students.
- Students apply academic knowledge to projects that meet real community needs in the Academic Service-Learning program.
- Researchers at four institutes study Lake Superior’s ecosystem and work to improve the transport and shipping industries in sustainable ways.
- UW-Superior’s graduates are regional and national leaders in government, education, business, the arts and the professions.

By the Numbers (as of fall 2020)

Total students enrolled	2,528
Graduate students enrolled	364
Community service hours worked by students last year	16,000
Online students	974
Student to faculty ratio	14:1
Average Class Size	18

Awards and Recognition

UW-Superior has been recognized for 11 straight years (as of 2020) as a Military Friendly® school. In 2020, the University of Wisconsin-Superior has been designated a Military Friendly® Silver School, which is awarded to schools who meet the requirements and score within 20 percent of the tenth ranking in their school category. This honor recognizes the university’s efforts to assist military personnel, veterans and their family members in completing a college education. This is the highest ranking regionally in the Twin Ports of Superior and Duluth.



- UW-Superior is also a recipient of the Carnegie Community Engagement Classification, an elective designation that indicates institutional commitment to community engagement.
- Recognized by the State of Wisconsin and Wisconsin Department of Veteran Affairs for outstanding support of student veterans



As the highest-ranking school in the Twin Ports, G.I. Jobs® found that, “UW-Superior is dedicated to assisting military members in their college success and provides services that meet their needs in transitioning to higher education. A dedicated staff is here to assist students with securing their GI Bill benefits and navigating the admissions process. Based on academic policies, veteran students may receive transfer credit (maximum 32 semester credits) for education and some certain specialized training programs completed while in military. With a veteran center located on campus, veterans will find a relaxing atmosphere, a comfortable place to study, and resources that can help answer questions about campus and community support.”

Getting Started

UW-Superior strives to make your transition from veteran/military service to student as easy as possible so you can focus on your education. Our faculty and staff understand this can be a difficult process, so we try to accommodate each student on an individual basis. We offer opportunities both on-campus and online. Priority class registration is given to all veterans and active service members each semester to ensure you get into the classes you need. While it is ultimately the responsibility of the student-veteran, spouse or dependent to know what they need to do, UW-Superior has a veteran's benefit specialist to ensure a seamless transition to the university.

Here are the steps you need to take for success. Each of these steps will be expanded upon throughout this handbook.

- Applying for admissions
- Request and gather all transcripts, military and educational
- Get an academic advisor
- Apply for veteran/military benefits and financial aid
- Orientation/Welcome to UW-Superior



Enrollment at UW-Superior

Step One

Apply for admissions at UW-Superior at apply.wisconsin.edu. Fees and deposits may apply.

Step Two

Request ALL previous university/college/community college and technical school transcripts (high school transcript not required if associate degree obtained) as well as military transcripts.

Mail to:

Admissions Office
UW-Superior
PO Box 2000
Superior, WI 54880

Military Transfer Credit:

Persons who have been granted honorable or general discharge from military service of the United States and who would like a review of service records for potential college credit must request the appropriate documentation. Depending on the type of military service, you should request one of the following military transcripts:

- If U.S. Army, Marine Corps, or Navy, apply online at Joint Services Transcript (JST) at jst.doded.mil/official.html
- If U.S. Air Force apply online at Air University: airuniversity.af.edu/Barnes/CCAF/Display/Article/803247/
- If U.S. Coast Guard, complete this form: ps.sckans.edu/sites/default/files/transcript_request_form.pdf
- Obtain copies of your DD-214 through the National Personnel Records Center (NPRC) at: archives.gov/veterans/military-service-records
- Marines discharged after 1999, must send a letter to the following address:
Headquarters US Marine Corps
Manpower Management Support Branch (MMSB-10)
2008 Elliot Road, Suite 205
Quantico, VA 22134-5030
1-800-268-3710



Enrollment at UW-Superior

Academic Advisors:

Once you are admitted to UW-Superior, our dedicated advisors will help you plan your degree and get you started on your educational journey. Our advisors begin working with students from the moment they are admitted, helping to guide them down their education path. They will help you choose a major, register for classes or just help point you in the right direction. Please contact them at advise@uwsuper.edu or uwsuper.edu/advise. Once you're ready, go to your UW-Superior E-Hive to register for classes under the direction of your advisor. One of the many advantages afforded veterans is priority registration for classes; please ask about this resource from either your advisor or the VNSC.

Student Advisement Responsibilities include:

1. Read the undergraduate catalog and refer to it frequently. You are expected to know your university studies (general education), major and minor requirements, and academic policies and procedures. If you need further clarification regarding requirements or procedures, ask your advisor.
2. Refer to the academic calendar at uwsuper.edu/calendar so you are aware of important academic dates, such as the last day to drop and add courses and early advisement and registration dates.
3. Learn to read your degree progress report. This advisement tool tells you what requirements you have fulfilled for general education, major, and minor requirements and which requirements you still need to fulfill. It also lists your cumulative and major and minor GPA. You can find your advisement report in your ehive-student center.
4. Use your UW-Superior email account weekly, if not daily. This is how your instructors, your advisor, and the university will contact you regarding important information.
5. Make sure you know your advisor. If you don't know who your advisor is, check your E-Hive account and click on "advisor" or visit the Center for Academic Advising and Career Services.
6. Get acquainted with your advisor early so you can become comfortable with each other and you can ask questions and get the answers you need before you find yourself with a problem.
7. Prepare for your advisement appointment.
 - Review your degree progress report and the class schedule so you know what courses you need and what courses are being offered for the next semester. Remember to check for courses that need instructor consent, so you'll know if you need to ask for a permission number or an override to allow for enrollment.
 - Review course descriptions in your catalog for the courses you want to take to ensure you have met any prerequisites required for enrollment. This is of particular importance to education and business majors. Make sure you clarify with your advisor all program requirements.
 - Build two or three schedule options and bring these along with your degree progress report to your advisement appointment.
 - Check your enrollment appointment time in your E-Hive account so you can schedule your advisement appointment close to the first time you can register.

Enrollment at UW-Superior

Credit for Prior Learning:

Credit for prior learning offers students with significant academic, life and work experience the chance to earn college credit by demonstrating what they have learned. Credit for prior learning can include credit transferred from other institutions of higher education and the military, credit by examination, prior learning demonstrated by portfolio, and some other non-collegiate experiences. Explore options for credit for prior military/academic experience at uwsuper.edu/pla.

Student Services

There are several the student services and resources available to you. Many are listed below, but you can also reach out to the VNSC to guide you to the services and resources you need. Other resources for students include:

- Four-year planning sheet
- Associate degree planning sheet
- Advising syllabus
- Educational Success Center – placement testing, disability support, supplemental instruction and more
- Registrar – general registration information
- Math lab
- Registration planning worksheet
- Student FAQs
- Undergraduate catalog – academic policies and program information
- University studies planning worksheet
- University studies requirements

Please refer to the Support Services section for additional services.



Apply for Veterans Educational Benefits/Benefits Explanation

State Benefits	
Title	Basic Eligibility
Wisconsin GI Bill	<p>The WI GI Bill provides up to a 100% waiver of tuition (program and material fees) for eligible veterans and eligible dependents of deceased (in line of duty) or 30% or more disabled (service connected) veterans for up to eight full-time semesters or 128 credits. NOTE: The WI GI Bill does not waive student activity fees, parking fees or any additional fees.</p> <ul style="list-style-type: none">• The benefit recipient must reside in Wisconsin.• Effective 1/1/2014, student must maintain a cumulative 2.0 GPA.• Qualifying children must be 17 up to 26 years old.• Application must be submitted to the FVTC certifying official and the WDVA by the 14th calendar day of the semester start date.• Benefit varies with federal post-9/11 eligibility
VetEd (Reimbursement Grant)	<p>The VetEd program provides reimbursement following successful completion of full-time or part-time coursework.</p> <ul style="list-style-type: none">• Must first apply for the WI GI Bill.• The reimbursement grant application must be completed no later than 60 days after the start of the term.• Visit your County Veterans Service Officer for assistance in applying or visit www.dva.state.wi.us
Retraining Grant	<ul style="list-style-type: none">• Recently unemployed or underemployed veterans may receive up to \$3,000 per year if they have a financial need while being retrained for employment. The amount of the grant is determined by the applicant's financial need as calculated by Wisconsin Department of Veterans Affairs.• In some instances, spouses and dependent children of deceased Wisconsin veterans also may be eligible for this grant.• To qualify, the applicant must have been involuntarily laid off or discharged (not due to willful misconduct) within one year preceding the date that Wisconsin Department of Veterans Affairs receives the grant application. The applicant must have been employed for at least six consecutive months with the same employer or in the same or similar occupations. At least one day of that employment must have been within that year.• The applicant must be engaged in a structured on-the-job training program or be currently enrolled in a technical education program that will be completed within two years of the date the application is received at Wisconsin Department of Veterans Affairs and that will lead to gainful employment. Course work toward a college degree does not qualify as retraining.• An applicant may receive a second Retraining Grant no sooner than one year after the first grant was issued. No applicant may receive more than two Retraining Grants. The applicant may not receive a Retraining Grant and another Wisconsin Department of Veterans Affairs education grant for the same period.• Veterans must apply for the grant through their county veterans service office.

Apply for Veterans Educational Benefits/Benefits Explanation

Federal Benefits														
Title/Chapter	Basic Eligibility	Months of Entitlement	Monthly Benefit Amount (subject to change) https://www.va.gov/education/	Time Limit										
Montgomery GI Bill (Chapter 30)	Entered military after June 30,1985 and paid \$1,200 enrollment fee	Provides up to 36 months	<table><tr><td><3years</td><td>3 years+</td></tr><tr><td>Full-\$1,619.00</td><td>\$1,994.00</td></tr><tr><td>¾-\$1,214.25</td><td>\$1,495.00</td></tr><tr><td>½-\$809.50</td><td>\$ 997.00</td></tr><tr><td colspan="2">Less than 1/4 vaives</td></tr></table>	<3years	3 years+	Full-\$1,619.00	\$1,994.00	¾-\$1,214.25	\$1,495.00	½-\$809.50	\$ 997.00	Less than 1/4 vaives		10 years and one day from date of release from active duty
<3years	3 years+													
Full-\$1,619.00	\$1,994.00													
¾-\$1,214.25	\$1,495.00													
½-\$809.50	\$ 997.00													
Less than 1/4 vaives														
Educational Assistance for Service-Connected Disabilities (Chapter 31)	Vet needs a 20% VA disability or more to apply Veteran needs a service-connected disability	As many as 48 months of entitlement	Full - \$ 631.85 ¾ - \$ 474.76 ½ - \$ 317.66 More with dependents plus tuition, fees, books, and supplies are paid for by VA	Usually 12 years from date of disability										
Post-9/11 (Chapter33)	Served on active duty for more than 90 consecutive days since 9/11	Generally, 36 months of entitlement; not more than 48 months under two or more chapters	• Full – \$1,307.00 at 100% eligibility • Percentage of entitlement based on length of active duty service since 9/11/2001 • Cost of tuition and fees • Monthly housing allowance based on school zip code • Up to \$1,000 per year for books/supplies NOTE: BAH stipends are only paid if enrolled more than half-time. They are pro-rated if enrolled less than full-time or if enrolled in all online courses	15 years after last period of active duty of at least 90 consecutive days *Forever GI Bill: the 15-year time limitation for using post-9/11 GI Bill benefits is eliminated for veterans who left active duty on or after January 1, 2013										
Survivors and Dependents Educational Assistance (Chapter35)	For spouses and children of 100% service-connected disabled vets or spouses/children of veterans who died in service or from a service-connected disability	36 months of entitlement are allowed under this program	Full - \$ 1,224.00 ¾ - \$ 967.00 ½ - \$ 710.00 Less than ½ time varies	For spouse 10years from the date of veterans’ 100% disability or death; children must be between the ages of 18 and 26										
Montgomery GI Bill-Selected Reserve (Chapter 1606)	Enlist or re-enlist For 6 or more years in the Selected Reserves Completed active duty for training	Maximum of 36 months of full-time training	Full - \$ 384.00 ¾ - \$ 287.00 ½ - \$ 191.00 Less than ½ time varies	Entitled Benefits while continuing to serve in the selected service										

Orientation/Welcome to Superior

As a veteran student you only need to attend/participate in ONE of the three orientation options:

Nontraditional Student Orientation Night: This two-hour orientation will cover Title IV information, all technology information you need to access, and highlight nontraditional student resources. During this orientation, you have time to ask questions to other students and gauge how their transition was into their academic career. This orientation is to make the transition into your time at UW-Superior easier and we have found in past years this orientation is well received and beneficial to those who have attended. You have the option to attend Nontraditional Student Orientation Night through the video conferencing tool Zoom. You will be provided a Zoom link as the event approaches. You will need a quiet room and a computer to access Zoom.

Weekend of Welcome: Weekend of Welcome (WOW) is a two-day orientation option that must be done on the UW-Superior campus. More information can be found at uwsuper.edu/wow.

Online Orientation: If you cannot participate in WOW or Nontraditional Student Orientation Night, you will need to register for the online orientation option. For more information or questions on this option, please contact Jennifer Bird at jbird2@uwsuper.edu.



Support Services

Department of Equity, Diversity and Inclusion

The Department of Equity, Diversity and Inclusion (EDI) is committed to inclusiveness; creating a space for all faculty, staff and students regardless of background, economic status, race, ethnicity, sexual orientation, ability, identity, spirituality or any other form of diversity.

The following departments are part of EDI. Information about these departments can be found at uwsuper.edu/edi.

Veteran and Nontraditional Student Center

The Veteran and Nontraditional Student Center (VNSC) supports and serves military veterans and their families as well as nontraditional students. This is a place where you can relax, use a computer, grab some coffee, or talk with someone. The center offers programs and events to help build a welcoming community on campus. The VNSC is a place where nontraditional and veteran students can get connected with resources and make the most of their educational journey at UW-Superior.

Location: Old Main 118 | Office: 715-394-8406 | FAX: 715-394-8143
Email: vnscc@uwsuper.edu | Facebook: facebook.com/uws.vnsc

First Nations Center

The First Nations Center (FNC) serves as a gathering place and resource center for intercultural learning, exchange, and support, with an emphasis around First Nations and Indigenous lifeways and experiences. The FNC provides opportunities for all people to engage in an inclusive environment which fosters visibility, awareness and leadership through an Indigenous lens.

Location: Swenson 2047 | Office: 715-394-8501
Email: fnc@uwsuper.edu

Gender Equity Resource Center

As a women's and LGBTQ2+ resource center, we provide education, resources, awareness and advocacy on topics related to gender equity, sexuality and sexual health, women's experiences and LGBTQ2+ identities. Our work is guided by a consciousness of the intersections and interrelations around social issues, and we seek to empower and support individuals of all genders and sexualities through educational programming and workshops, communal connections and experiences for self-reflection.

Location: Swenson 1031 | Office: 715-394-8091
Email: genderequity@uwsuper.edu

Office of Intercultural Student Success

The Office of Intercultural Student Success (ISS) is dedicated to the academic and social success of International Students, African American, American Indian, Asian American, and Hispanic/ Latinx students while fostering a climate of respect for all people and cultures. ISS is able to help with whatever needs arise, providing a home away from home, a broadening world view, and opportunities to learn alongside different people and cultures.

Location: Old Main 230 | Office: 715-394-8501
Email: iss@uwsuper.edu

Support Services

Student Health and Counseling Services

Provides confidential individual and group counseling options along with medication referral. Currently offering telecounseling services to students. For more information, visit uwsuper.edu/shcs.

Career Services

Career counselors assist students and alumni with resume writing, conduct mock interviews, help students identify career goals and develop lifelong career management skills. Career Services is also home to Handshake, our job, internship and volunteer portal. For more information, visit uwsuper.edu/career.

Disability Support Services

UW-Superior offers accommodations and support for students seeking services related to hearing impairment, visual impairment, learning disabilities, speech and language, mobility impairment, among many other areas. For more information, visit uwsuper.edu/dr.

Tutoring Services

Trained peer tutors in the Academic Support Center and Math Lab provide free content-area tutoring to all students. The Educational Success Center provides tutors for any subject area upon request. Online tutoring is available 24 hours a day, seven days a week, free of charge, to both on-campus and online students. For more information, visit uwsuper.edu/tutoring.



Campus Life

Dean of Students Office

Why Visit the Dean of Students Office?

- When you don't know where else to go
- Navigating personal and academic obstacles
- Assistance with extended leave of absence
- Reporting concerns, policy violations, etc.
- Questions about policies

Dean of Students: Harry Anderson

Location: Yellowjacket Union 140

Office: 715-394-8241

Email: dos@uwsuper.edu

Schedule an appointment: <https://www.uwsuper.edu/dos/forms/contactus.cfm>

Student Activities

Whether you're looking to develop a new hobby, take advantage of a talent, or just take a break from your studies, the student activities at UW-Superior are sure to have something that fits your style. From wilderness camping and theater productions to cheering on your Yellowjackets or influencing the planning of the university, there's something for everyone. Visit uwsuper.edu/involvement for more information.

Student Organizations

With over 50 recognized student organizations, you are sure to find something that piques your interest.

Involvement in student organizations provides opportunities to explore your interests, connect with members of the campus community, develop your leadership skills, and participate in social, cultural, and educational experiences. Have an idea for an organization that doesn't exist? That's great! If you have an idea for a student organization and something similar doesn't already exist on campus, Student Involvement staff can help you get started. Sign up for a 45-minute "Get Started Meeting" by contacting Student Involvement at 715-394-8444 or email involvement@uwsuper.edu. Visit uwsuper.edu/involvement for more information.



Residence Life

Residence Life offers many programs, services and opportunities to create a “home away from home” for residents. They are committed to helping students succeed academically as well as build positive, interpersonal relationships with other residents in an inclusive community visit uwsuper.edu/reslife for more information.

Policies and Information

There are many policies in place to protect all students at UW-Superior, as well as many more specific to our veteran students, such as protections for students in active duty or military drills. The complete policy protecting veterans for any fees or penalties can be found at uwsuper.edu/vnsc/vets/upload/AP1126-Military-2011-06-01.pdf

Academic Policies and Procedures

The following academic policies and procedures can be found online at uwsuper.edu/catalog.

UWS Policy on Grades and Academic Probation:

Students are placed on academic probation whenever a student’s:

- 1. Cumulative grade point average drops below 2.0, or
- 2. Semester grade point average is less than 1.66, regardless of the cumulative grade point average.

Attending Class

Students are responsible for attending class and meet the university’s attendance policy. Failure to attend school may result in the termination of your enrollment certification which may carry financial penalties. If there are any questions you can contact your academic advisor, your veteran’s benefits specialist, or anyone at the VNSC.

The University of Wisconsin-Superior is dedicated to making each veteran’s collegiate experience a positive one. UW-Superior has committed time, resources and people whose sole objective is to assure the success of all veterans, their spouses and dependents. The personal care afforded by the Veterans and Nontraditional Student Center will satisfy all your needs

All of us here at the VNSC and the entire university want to thank you for considering coming to UW-Superior. We know that if you do choose to attend you will have a Superior Experience.

☐ Veteran ☐ Military Family Member
Enrollment Form (choose one)



Directions: Check all boxes that apply to you and provide additional information if requested. Your Social Security number is required to enter you into the Department of Veterans Affairs records system.

Return this form on campus to:
Veteran and Nontraditional Student Center
Old Main, Room 118
Or mail to:
Belknap & Catlin, PO Box 2000
Superior, WI 54880-4500
Or fax to:
715-394-8027
Contact Phone: 715-394-8406
Email: vnsc@uwsuper.edu

Part 1: Student Information			
Student ID Number		Social Security Number	
Name (last, first middle)			
Address (include apartment number or P.O. if applicable) City, State, ZIP			
uwsuper.edu email address @uwsuper.edu		Phone number (include area code)	
Are you currently serving in the military? <input type="checkbox"/> Active Duty <input type="checkbox"/> Guard <input type="checkbox"/> Reserve			
Select One: <input type="checkbox"/> Current Student <input type="checkbox"/> New Student <input type="checkbox"/> Re-Entry Student Last Year/Term of Enrollment _____ <input type="checkbox"/> Transfer Student			
Select One: Undergraduate: <input type="checkbox"/> Associate <input type="checkbox"/> BS <input type="checkbox"/> BA <input type="checkbox"/> BM <input type="checkbox"/> BFA <input type="checkbox"/> BME Graduate: <input type="checkbox"/> MA <input type="checkbox"/> MS <input type="checkbox"/> MSE			
Major (s)		Minor(s)	
Expected Graduation Term: 20____ (select one) <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer Military Branch: <input type="checkbox"/> A <input type="checkbox"/> AF <input type="checkbox"/> CG <input type="checkbox"/> MC <input type="checkbox"/> N			
Part 2: Military Benefit Programs			
<input type="checkbox"/> Montgomery GI Bill Active Duty (Chapter 30)		<input type="checkbox"/> Chapter 1606 <input type="checkbox"/> Chapter 1607	
<input type="checkbox"/> Vocational Rehabilitation & Employment Program (Chapter 31)		<input type="checkbox"/> Post 9-11 GI Bill (Chapter 33) Expected percent of eligibility? _____ % <input type="checkbox"/> Survivor/Dependent (Chapter 35) VA File No. _____	
Term/Year enrollment verification required <input type="checkbox"/> fall 20____ <input type="checkbox"/> spring 20____ <input type="checkbox"/> summer 20____			
Have you been certified for VA educational benefits at UW-Superior previously? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you eligible for the Wisconsin GI Bill? <input type="checkbox"/> Yes <input type="checkbox"/> No (The veteran must have been a Wisconsin resident at the time of entry onto active duty)			
Will you be receiving Federal Tuition Assistance (TA)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how much? _____			
Part 3: Student Authorization for Veteran and Nontraditional Student Center to notify Veteran Affairs of Changes			
My signature below authorizes UW-Superior Veteran and Nontraditional Student Center (VNSC) staff to notify the Department of Veteran Affairs (VA), or any VA funding official or active service training officer of any changes in my student status. I will notify the UW-Superior VNSC of ANY changes in my enrollment. I acknowledge I must provide my Social Security Number (SSN) to certify my enrollment at UW-Superior, and allow my status to be recorded in the University records as one of the following: <input type="checkbox"/> Veteran/Military Service <input type="checkbox"/> Spouse <input type="checkbox"/> Dependent			
Student Signature		Date	
For Office Use Only			
Degree		Major(s)	
		Minor(s)	
Year/Term			
<input type="checkbox"/> fall 20____		<input type="checkbox"/> spring 20____	
<input type="checkbox"/> summer 20____			
Date application change form submitted: <input type="checkbox"/> paper <input type="checkbox"/> VONAPP			
Documentation received: <input type="checkbox"/> DD214 <input type="checkbox"/> Kicker \$ _____ <input type="checkbox"/> Military Orders <input type="checkbox"/> NOBE			
Comments			Staff Initials: Date:

